

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP) (A CENTRAL UNIVERSITY)

Tel : (07582) 265228 FAX: 264236, +919479398480, E-mail: registrar31@rediffmail.com



Tender For

SUPPLY OF GODREJ OR EQUIVALENT FURNITURE

JULY 2013

N.I.T. No. R/S&P/IWD/25/ 2013-14

Last Date of Submission of Application for the issue of tender	16/08/2013
Last Date & Time of Purchase of tender	19/08/2013
Last Date & Time of submission of tender	23/08/2013
Date & Time of opening of tender (Technical Bid only)	24/08/2013
Date & Time of opening of tender (Financial Bid)	To be declared later

REGISTRAR

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)

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NAME OF WORK: Supply of Godrej or Equivalent furniture

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This NIT contain 54 pages only

REGISTRAR
Dr. H.S. Gour Vishwavidyalaya
Sagar (M.P.)

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)

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GENERAL INSTRUCTIONS TO THE CONTRACTORS WHO ARE SUBMITTING TENDERS

1. The tenderers should read all the instructions, terms & conditions, contract clauses, nomenclature of items, specifications etc. contained in the tender documents very carefully, before quoting the rates.
The contract shall be drawn as per General Conditions of Contract for CPWD works 2010 with corrections issued up to date with due modifications to suite to the University. This document is available as a priced publication in the market or University web-site.
2. Contractors shall fill tenders properly and carefully. They should avoid quoting absurd rates and making too many corrections in tenders. The rates should also be quoted in figures as well as in words otherwise the tender will be treated as rejected.
3. All corrections in the tender should be carried out neatly and clearly and initiated by the person making the corrections.
4. In the percentage rate tender, the contractors are required to quote their rates both in amount as well as in the percentage below/above the rates entered in the schedule.
5. Contractors shall quote their rates/percentage only on the tender documents/schedule issued by the division.
6. The Contractors shall quote his rates keeping in mind the specifications, terms & conditions and special conditions etc. and nothing shall be payable extra whatsoever unless otherwise specified.
7. The contractor submitting the tender should read the schedule of quantities, additional conditions, additional specifications, particular specification and other terms and conditions given in the NIT and drawings. The tenderer should also read the General conditions of contract for CPWD works 2010, which is available as Govt. of India publications; however provisions included in the tender document shall prevail over the provisions contained in the standard form. The contractor should also visit the site of work and acquaint himself with the site conditions before tendering.
8. Tenders with any condition including that of conditional rebates shall be rejected forthwith. Rates of such tenders shall neither be read out, nor entered in tender opening register at the time of opening of tenders.
9. The tender, which is not duly signed by authorized signatory or is conditional shall be treated as non-responsive and shall be summarily rejected.
10. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney should be produced with the tender and it must be disclosed that the firm is duly registered under the Indian partnership act, 1952
11. Further, to save upon any loss in regard to progress of the work may applicable that the University may deploy any other agency of equivalent competence to take up the work at the same rate with agreed and approved terms and conditions as apply in your case

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NOTICE INVITING TENDER

N.I.T. No R/S&P/IWD/25/2013-14

Dt: - 29/07/2013

The Registrar, **Doctor Hari Singh Gour Vishwavidyalaya, Sagar (M.P.)** invites, item rate tenders from reputed Manufacturers / Dealers/Suppliers of furniture for the following work through Registered post /Speed Post Only:-

Sl. No.	Name of work	Estimated cost	Earnest money	Time allowed	Last date of submission of Application for issue of NIT	Last date of issue of Tender & time	Last date of receipt of tender document & time	Date of opening of the tender document & time	Form/ Cost
1.	Supply of Godrej or equivalent furniture	1.50 Crore	3 Lakhs	60 Days	16-08-2013	19-08-2013 4:30 PM	23-08-2013 4:30 PM	24-08-2013 4:30 PM	CPWD-8 1000.00

Conditions:-

(1).Tenders should be submitted in sealed envelope duly marked as Tender for 'Supply of Godrej or Equivalent furniture Due on 23/08/2013 addressed to Registrar, Dr. Hari Singh Gour Vishwavidyalaya, Sagar (M.P.) up to 4.30 p.m. through Registered/Speed Post only.(2).The Tender received after due date & time shall not be considered.(3). Received tenders will be opened (technical Bid) by the Registrar/ HPC at 4.30 p.m. on 24/08/2013-in the presence of the tenderers or their authorized representative, if any, who may be present in this office.(4).Earnest money shall be deposited through a Demand Draft/ Bank Guarantee in favour of Registrar, Dr. Hari Singh Gour Vishwavidyalaya, Sagar (M.P.) and shall be attached with the tender. Tenders without earnest money shall not be considered. (5).The rate should be coated as per items shown in the schedule (6).Tender form and other conditions of the contract can be had obtained from The office of AR (Store & Purchase) on payment .This tender notice shall form part of the contract agreement.(7). The issue of the tender form will be subject to the registration of relative Agency under PAN/TIN & valid necessary registration (8). This tender is also available on the web www.sagaruniversity.nic.in and www.dhsgsu.ac.in for information only & the contractors will not be permitted to submit tenders on the basis of documents published on the websites. (9.). The tenderer should have minimum experience of three similar works each costing not less than 40% of tender value or two similar works each costing not less than 60% of tender value or one similar work costing not less than 80% of tender value in last 7 year ending 31.03.2013.(10.) Average annual turnover for the supply of furniture work should be at least 30% of the estimated cost during the immediate last three consecutive year. (11) Solvency Certificate: Solvency of the amount equal to 40% of the estimated cost of the work.

The sealed tender in the prescribed Tender Form should be submitted **in two separate envelopes**, by putting the two in large one envelope, superscribed "Tender for **Supply of Godrej or Equivalent Furniture**" to **The Registrar, Dr. Hari Singh Gour Vishwavidyalay, Sagar.** and each envelope shall also be super scribed as **Envelope no.1 and Envelope no.2** respectively along with supply of Godrej or Equivalent furniture in the University Campus

Envelope No.1 shall contain (i) Earnest Money Deposit (ii) No relationship certificate (iii) Copy of PAN No. (iv) Copy of TIN No. (v) Work certificate issued by Authority not below the rank of Executive Engineer (vi) Financial soundness Certificate (Bank Certificate) (vii) Turn over Certificate

Envelope No.2 shall contain **financial bid.**

Registrar

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C.PW.D. Form - 6

NOTICE INVITING TENDER (NIT No. R/S&P/IWD/25/2013-14)

1 Item rate tenders are invited on behalf of the **Dr. Hari Singh Gour Vishwavidyalaya** from reputed manufacturers /dealers/suppliers of furniture in the University Campus

- 1.1 The work is estimated to cost **Rs. 1.5 Crore** This estimate, however, is given merely as a rough guide.
- 1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the tenders. They will also nominate Division which will deal with all matters relating to the invitation of tenders. For composite tender, besides indicating the combined estimated cost put to tender, should clearly indicate the estimated cost of each component separately. The eligibility of tenderer will correspond to the combined estimated cost of different components put to tender.
- 1.2 The tenders will be issued to eligible manufacturers /dealers/Suppliers of furniture provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below :-

Criteria of eligibility for issue of tender document

- 1.3 Three similar works each costing not less than 40% of Tender value or two similar works each costing not less than 60% of Tender value or one similar work costing not less than 80% of Tender value in last 7 years ending 31.03.2013 For the purpose of this clause '**Similar Work**' means Supply of furniture.
- 2 ~~Agreement shall be drawn with the successful tenderer on prescribed CPWD Form No. 7/8, which is available as a Govt. of India Publication Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement~~
3. The time allowed for carrying out the work will be **2Month** from the date of start as defined in schedule 'F' or from the first date of handing over the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
4. The site for the work is available.
5. Applications for "Issuing of Tender forms" shall be received by Astd. Registrar (Store & Purchase) and tender documents shall be issued by Astd. Registrar Store &Purchase. Alternative tender documents can be downloaded from the web site **www.sagaruniversity.nic.in** and **www.dhgsu.ac.in**. Tender documents consisting of plans, specifications, the schedule of quantities of the various classes of work to be done and the set of terms and conditions of contract to be complied with by the tenderer whose tender may be accepted and other necessary documents can be seen in the office of the **Store & Purchase, Dr. Hari Singh Gour Vishwavidyalaya, Sagar** between hours of 11.00 A.M. & 04.30 P.M. from every day except on Sundays and Public Holidays. Tender documents will be issued from his office during the hours specified above on payment of the following:-
 - i).Rs. 1000/- in cash (non-refundable) as cost of tender and
 - ii).Earnest Money of Rs 3 lakhs **in shape of demand draft/ Bank Gurantee of a scheduled bank issued in favor of Registrar Dr. Hari Singh Gour Vishwavidyalaya, Sagar (M.P.)**
6. Tenders submit the qualification application documents (Technical Bid) and the tender (financial bid) in two separate envelop which should always be placed in sealed one envelope with the name of work and due date submission written on the envelopes, will be received by the **Registrar Dr. Hari Singh Gour Vishwavidyalay, Sagar** up to 4.30 P.M. on 23/08/2013and will be opened (Technical Bid only) by HPC or his authorized representative in his office at 4.30PM on 24/08/2013
7. After opening of Technical bid, the qualified tenderer shall have to provide the desired samples for approval on their cost. The financial bid of only such tenderes will be opened whose samples are approved by HPC.
8. The tenderer whose tender is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10,000/-) or Deposit at call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds or Bank Guarantee of any Scheduled Bank or the State Bank of India in accordance with the prescribed form.
9. The description of the work is as follows: **-Supply of Godrej or Equivalent Furniture in the University Campus**. Copies of other drawing and documents pertaining to the works will be open for inspection by the tenderers at the office of the **Registrar, Dr. Hari Singh Gour Vishwavidyalay, Sagar (M.P.)** Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders
10. The University does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.

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11. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
12. The University reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
13. The contractor shall not be permitted to tender for works in the University if his near relative is posted as an officer in any capacity between the grades of University Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in the University. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
- 14 - ~~No Engineer of gazette rank or other Gazette officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India State/University is allowed to work as a contractor for a period of two years after his retirement from Government service, without the previous permission of the Government of India State/University in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India / GNCTD as aforesaid before submission of the tender or engagement in the contractor's service.~~
15. The tender for the works shall remain open for acceptance for a period of sixty days from the date of opening of tenders. If any tenderer withdraws his tender before said period or issue of letter of acceptance whichever is earlier or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of work.
16. ~~This Notice Inviting Tender shall form a part of the contract document. The successful tenderer / contractor, on acceptance of his tender by the Accepting Authority, shall, within 10 days from the stipulated date of start of the work, sign the contract consisting of: -~~
 - a). ~~The notice inviting tender, all the documents including additional conditions specifications, and drawings if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.~~
 - b). ~~The contract shall be drawn as per General Conditions of Contract for CPWD works 2010 with corrections issued up to date with due modifications to suite to the University. This document is available as a priced publication in the market and University web site.~~
17. For Composite Tenders:-
 - 17.1.1. ~~The tenderer must associate with himself agencies of the appropriate class eligible to tender for the other component individually.~~
 - 17.1.2. It will be obligatory on the part of the tenderer to sign the tender documents for all the components. (The schedule of quantities, conditions and special conditions etc.).
 - 17.1.3. ~~After the work is awarded, the contractor will have to enter into separate agreements for each component with the Officer concerned.~~
 - 17.2. ~~The Registrar will call tenders for the composite work. The cost of tender document and earnest money will be fixed with respect to the combined estimated cost put to tender for the composite tender. Security Deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works. The Earnest Money will become part of the security deposit of the major component of the work.~~
 - 17.3. ~~On acceptance of the composite tender by the competent authority the letter of award will be issued by the Registrar, making it clear in the letter of award that the contractor will have to execute separate agreements for different component of work with the concerned Officers of the respective discipline (Designation to be given).~~

Registrar

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C.PW.D. Form – 8

Item Rate Tender & Contract for Works

(A) Tender for the work of: Supply of Godrej or Equivalent Furniture in the University Campus, Dr. Hari Singh Gour Vishwavidyalaya, Sagar (M.P.)

- (i) To be submitted by 4.30 p.m. hours through Registered Post / Speed Post Only on or before 23/08/2013
The Registrar ,DR. Hari Singh Gour Vishwavidyalaya, Sagar (M.P.)**
- (ii) To be opened (Technical Bid only) in presence of tenderers who may be present at 4.30 p.m. hours on
24/08/2013 in the office of the Registrar DR. Hari Singh Gour Vishwavidyalaya, Sagar (M.P.)**

Issued to: _____

Signature of officer issuing the documents _____

Date of Issue: _____

Registrar

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TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instruction in writing referred to in Rule-1 of General Rule and Directions and in Clause-11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for Sixty (60) days from the due date of its opening and not to make any modifications in its terms and conditions.

A sum of **Rs.3 Lakhs** has been deposited in Demand Draft/Bank Guarantee of a Scheduled Bank as Earnest Money. If I / We, fail to furnish the prescribed performance guarantee within the prescribed period, I/We agree that the said the University or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said Earnest Money absolutely. Further, if I / We fail to commence work, as specified, I/We agree that The University or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, upto maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form. Further I/we agree that in case of forfeiture of earnest money or both earnest money and performance guarantee as aforesaid, I/we shall be debarred for participation in the retendering process of the work.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

I/We hereby tender for the execution of the work at the following rate

Supply of Godrej or Equivalent furniture	As per attached schedule
---	---------------------------------

Date :-

Witness :-

Address :-

Occupation :-

Signature of Contractor
Postal Address

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)
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ACCEPTANCE

The above tender is accepted by me for and on behalf of **Dr. HARISINGH GOUR VISHWAVIDYALAYA**
SAGAR (M.P) as per attached schedule of items for supply of furniture.

The letters referred to below shall form part of this contract Agreement:-

- a)
- b)
- c)

REGISTRAR
FOR AND ON BEHALF OF THE DR HARISINGH GOUR
VISHWAVIDYALAYA
SAGAR M.P.

Signature

Designation

Dated

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)

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Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR M.P CORRIGENDUM TO Form-8 (CPWD)

S.NO	FOR	READ
1.	Govt. of India	Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR (MP)
2.	President of India	Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR (MP)
3.	Director General Works	VICE CHANCELLOR Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR
4.	CPWD (Department)	UWD Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR
5.	Chief Engineer	B.W.C Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR
6.	Superintending Engineer	B.W.C Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR
7.	Executive Engineer	EXECUTIVE ENGINEER Dr. HARISINGH GOUR VISHWAVIDYALAYA SAGAR

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SCHEDULES

SCHEDULE 'A'

Schedule of quantities (Enclosed):

Page 23

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

S.No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
-----NIL-----				

SCHEDULE 'C'

Tool and plants to be hired to the contractor

S.No.	Description	Hire charges per day	Place of issue
1	2	3	4
-----NIL-----			

SCHEDULE 'D'

Extra schedule for specific requirements/documents for the work, if any. –

-----NIL-----

SCHEDULE 'E'

Schedule of component of Cement, Steel, Other Materials, Labour etc. for price escalation.

N.A

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SCHEDULE 'F'

Reference to General Conditions of Contract:-

Name of work :-	Supply of Godrej or Equivalent Furniture
Estimated Cost of work: -	Rs. 1,50,00,000.
Earnest Money: -	2% Of the E.C.
Performance Guarantee:-	5% Of the Tendered Value
Security Deposit:	5% Of the Tendered Value including EMD already Deposited

GENERAL RULES & DIRECTIONS

Officer inviting tender **Registrar, Dr. H. S. Gour V.V., Sagar (M.P.)**

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3

See below

Definition:

2(i) Engineer-in-Charge	Executive Engineer Dr. H. S. Gour V.V., Sagar (M.P.)
2(ii) Accepting Authority	Vice Chancellor , Dr. H. S. Gour V.V., Sagar (M.P.)
2(iii) Percentage on cost of material and labour to cover all overheads and profits.	15%
2 (iv) Standard Schedule of Rates	NON SOR
2 (v) Department	<u>UWD, Dr. Hari Singh Gour Vishwavidyalaya, Sagar (M.P.)</u>
Standard CPWD contract Form	CPWD form 7/8 (Print edition 2007) corrected upto the date and due modifications to suit the University till date of receipt of tender.

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Clause 1

- i) Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance. **7 days**
- ii) Maximum allowable extension beyond the period as provided In i) above. **3 days**

Clause 2 Authority for fixing compensation Under clause 2 **Committee Authorized to do so**

Clause 2 A Whether clause 2A shall be applicable **No**

Clause 5

- (i) Number of days from the date of issue of letter of acceptance for Reckoning date of start. **10 to 15 days or as decided by Registrar**

Mile Stones : As per table given below :

TABLE OF MILE STONES (S)

S. No.	Description of Milestone (Physical)	Time Allowed in days (from date of start)	Amount to be with-held in case of non achievement of milestone.
Nil	Nil	Nil	Nil

- (ii) Time allowed for execution of work **Two Month**
- Authority to give fair and reasonable extension of time for completion of work **Committee Authorized to do so**

Clause 6, 6A

Clause applicable – (6 or 6A). **Clause-6A (Computerized Bill/ MB)**

Clause 7

Gross work to be done together with net payment/ adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment. **As Decided by the University**

Clause 10 A

List of testing equipment to be provided by the contractor as site lab.

As and when required as per CPWD norms

- 1. 2. **Not Applicable**
- 3. 4.

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Clause 10 C

Clause 10 CC Clause 10CC to be applicable in contracts with stipulated period of completion exceeding the period shown in next column **18 months**

Clause 11 Specifications to be followed for execution of work **CPWD specification 2009 Vol I & II**

Clause 12
12.2 & 12.3 Deviation Limit beyond which Clauses 12.2 & 12.3 shall apply for Building work _____ **50%** _____

12.5 Deviation Limit beyond which Clauses 12.2 & 12.3 shall apply for Foundation work _____ **NA** _____

Clause 16 Competent Authority for deciding reduced rates. **HPC**
or equivalent officer in charge of work.

Clause 18
List of mandatory machinery, tools & plants to be deployed by the contractor at site.
(As and when required as per cpwd norms) As per the requirement of work.

- | | |
|-----------------|-----------------|
| 1.Nil..... | 2.Nil..... |
| 3.Nil..... | 4.Nil..... |

Clause 36 (i)
Requirement of Technical Representative(s) and Recovery Rate

Sr. No.	Minimum Qualification for principal of Technical Representative & No. required.		Minimum Experience		Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36(i)	
	(I) More than Rs. 10 Lac (Graduate or retired AE possessing) No.	(II) More than Rs. 5 Lac (Recognized Diploma holder). No.	(Graduate or retired AE possessing)	(Recognized Diploma holder).	Graduate or retired AE possessing	(Diploma holder)

Assistant Engineers retired from Government services those are holding Diploma will be treated at part with graduate Engineers.

Clause 42

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- i) (a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates **2007** printed by CPWD.
- ii) Variations permissible on theoretical quantities.
 - (a) Cement for works with estimated cost put to tender not more than Rs. 5 lakhs. 3% plus / minus
 for works with estimate cost put to tender more than Rs. 5 lakhs. 2% Plus/Minus
 - (b) Bitumen for all works. 2.5% plus only & nil on minus side.
 - (c) Steel Reinforcement and structural steel sections for each diameter, section and category. 2% plus/minus
 - (d) All other materials. NIL

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sr. No.	Description of item	Rates in figures and words at which recovery shall be made from the Contractor	
		Excess beyond permissible variation	Less use beyond the permissible variation
1.	Cement	NIL	NIL
2.	Steel reinforcement	NIL	NIL
3.	Structural Sections	NIL	NIL
4.	Bitumen issued free	NIL	NIL
5.	Bitumen issued at stipulated fixed Price	NIL	NIL

Registrar

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)

(A CENTRAL UNIVERSITY)

Tel : (07582) 265228 FAX: 264236, +919479398480, E-mail: registrar31@rediffmail.com

ADDITIONAL CONDITIONS

1. In case of any variation between different applicable terms and conditions, the following order of precedence shall be followed:-
 - (i) Nomenclature of Items (Name, Specification & Drawing)
 - (ii) Additional Conditions
 - (iii) CPWD-7/8
 - (iv) General Conditions of Contract
2. Any change in Bid after opening of tender will not be allowed.
3. Before tendering, the tenderer shall inspect the site of work and shall fully acquaint himself about the Conditions with regard to site, nature of soil, availability of materials, suitable location for construction of godowns, stores and labour huts, the extent of leads and lifts involved in the work over the entire duration of contract including local conditions, traffic restrictions, obstructions, and other conditions and restrictions by the administrative authorities, and such other factors as may be required for satisfactory execution of the work. He should take into consideration all such factors and contingencies while quoting his rates. No claim whatsoever shall be entertained by the Department on this account.
4. The contractor must study the specifications and conditions carefully before tendering.
5. ~~The contractor shall submit the programme of execution of work within a week after taking over of the site and get it approved from the Engineer in Charge and strictly adhere to the same for timely completion of the work.~~
6. ~~The contractor shall have to make approaches to the site, if so required, and keep them in good condition for transportation of labour and materials as well as inspection of works by the Engineer in Charge. Nothing extra shall be paid on this account.~~
7. The work shall be carried out in such a manner so as not to interfere or effect or disturb other works being executed by other agencies, if any.
8. Any damage done by the contractor to any existing work shall be made good by him at his own cost, failing which the same shall be got done at his risk and cost.
9. The work shall be carried out in a manner complying in all respects with the requirement of relevant bye-laws of the local bodies under the jurisdiction of which the work is to be executed and nothing extra shall be paid on this account.
10. For completing the work in time, the contractor might be required to work in two or more shifts including Night shifts and no claims whatsoever shall be entertained on this account, notwithstanding the fact that the contractor will have to pay extra amount to the labourers and other staff engaged directly or indirectly on the work according to the provisions of the labour regulation and/or for any other reason.
11. The contractor shall make his own arrangements for obtaining electric and water connections, if required, and make necessary payments directly to the authority concerned. The department will, however, make reasonable recommendations to the authority concerned in this regard. (The department will, however, make water arrangements, one percent amount shall be deducted as water charge from bills to be paid to the contractor).
12. The contractor or his authorized representative should always be available at the site of work to take instructions from departmental officers, and ensure proper execution of work. No work should be done in the absence of such authorized representative.
13. No payment will be made to the contractor for damage caused by rains, or other natural calamities during the execution of the work and no such claim on this account will be entertained.
14. ~~Royalty at the prevalent rates and all other incidental expenditure shall have to be paid by the contractor on the boulders, stone aggregate, shingle, earth, sand, bajri etc. collected by him for the execution of the work direct to the concerned Revenue Authority of the State or Central Govt. His rates are deemed to include all such expenditure and nothing extra shall be paid.~~
15. The malba/garbage removed from the site shall be disposed of by the contractor at any other suitable place as directed by the Engineer-in-Charge.

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16. ~~The contractor shall construct suitable godown at the site of work for storing the materials safe against damage due to sun, rain, dampness, fire, theft etc. He shall also employ necessary watch and ward establishment for the purpose and no extra claim whatsoever shall be entertained on this account.~~

16 The contractor shall bear all incidental charges for cartage, storage and safe custody of materials issued to him by the department.

18. Contractor will quote amount including all other taxes such as service tax etc. and nothing extra shall paid on account of taxes.

19 ~~Apart from above, all the amendments in the "General Condition of Contract for CPWD Works" issued upto the date of opening of tenders shall be applicable.~~

20. In partial rectification the following may be read as

(i) Bricks of class designation 75 may be read as class designation 35 (ii) Jamuna sand read as stone dust (iii) Secondary steel namely; Kamdhenu, Goyal, Hariom may be used in place of primary steel, however with the prior approval of the Engineer in charge

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QUALIFICATION INFORMATION

LETTER OF TRANSMITTAL

To
The Registrar
Dr. Hari Singh Gour Vishwavidyalaya,
Sagar (M.P.)-470003

Sub:- **Supply of Godrej furniture in the University Campus**

Sir,

Having examined the details given in notice inviting qualification application and tender and the qualification documents for the above work, I/ We here by submit the qualification application documents (Technical Bid) and the tender(Financial Bid) for the work duly filled.

1. I / We here by certify that all the statement made and information supplied in the enclosed forms and accompanying statements are true and correct.
2. I / We have furnished all information and details necessary for deciding for our eligibility to be qualified for taking part in the tendering process for the work. . We have no further information to supply.
3. I / We submit the requisite bank certificate and authorize the Registrar Dr. Hari Singh Gour Vishwavidyalaya Sager or His representative to approach the bank concerned to confirm the correctness of the certificate. I / We also authorize the Registrar to approach individuals, firms and corporations to verify our competence and general reputation.
4. I / We submit the following certificates in support of our suitability, technical know how and capability for having successfully completed following works.

Name of work

Certificate from

I / We are aware that the tender documents (Financial bid) will not be opened if I / We are not qualified to take part in the tendering process.

Seal of the Applicant

Date of submission

Signature(s) of the applicants

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FORM 'A'

FINANCIAL INFORMATION

I Financial Analysis –

Details to be furnished duly supported by figures in Balance Sheet / Profit and Loss Account for the last Five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Sl No	Details	Year ending 31st March of				
		2009	2010	2011	2012	2013
1	Gross annual turnover in construction work					
2	Profit (+) / Loss (-)					

II Financial arrangement for carrying out the proposed work.

III. Income Tax PAN details

IV. Bank Certificate from Bankers of Applicant.

SIGNATURE OF C.A.

SIGNATURE OF APPLICANT (S)

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FORM 'B'

DETAILS OF ALL WORKS OF SIMILAR NATURE COMPLETED DURING THE LAST FIVE YEARS ENDING BY 31st MARCH 2013.

SL No.	Name of work/project & location	Owner or sponsoring organizations	Agreement No.	Scope of work *	Cost of work in Crores	Date commencement as per contract	Stipulated Date of completion	Actual date of completion	Litigation/Arbitration pending/In progress with details **	Name and address/Tel No. of Officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

*indicate Number of stories in super structure.

** Indicate gross amount claimed and amount awarded by the Arbitrator

Signature of Applicant (s)

In case of works carried out for private persons/ Organizations copies TDS certificate along with copy of work order / Agreement should be enclosed. Private works with out TDS certificates shall not be considered for valuation.

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FORM 'D'

PERFORMANCE REPORT FOR WORKS REFERRED TO IN FORM 'B' & 'C'

1. Name of the work / Project & Location.
2. Scope of work.
3. Agreement No.
4. Estimated Cost
5. Tendered Cost
6. Value of work done
7. Date of Start
8. Date of completion
 - a. Stipulated date of completion.
 - b. Actual date of completion.
9. Amount of compensation levied for delayed Completion if any.
10. Performance report based on Quality of Work, Time Management, and Resourcefulness : Very Good / Good / Fair

DATE

**EXECUTIVE ENGINEER /
Not Below the Rank of E.E.**

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FORM 'E'

STRUCTURE AND ORGANISATION

1. Name and address of the applicant
2. Telephone No. /Fax No. /Email address.
3. Legal Status (attach copies of original documents defining the legal status)
 - (a) An Individual
 - (b) A proprietary Firm
 - (c) A Firm in partnership
 - (d) A Limited Company or Corporation.
4. Particulars of registration with various Government bodies (Attach attested photocopy)
 - a) Registration Number.
 - b) Organization / Place of registration
5. Names and Titles of Directors and officers with designation to be concerned with this work with Designation of individuals authorized to act for the organization.
6. Was the applicant ever required to suspend construction for a period of more than six months continuously after the construction was commenced?
If so, give the name of the project and give reasons thereof.
7. Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion?
If so, give the name of the project and give reasons thereof.
8. Has the applicant or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organization at any time? If so, give details:
9. Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
10. In which field of Civil Engineering Construction, specialization and interest is?
11. Any other information considered necessary but not included above.

SIGNATURE OF APPLICANT

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SCHEDULE OF WORK SUPPLY OF GODREJ OR EQUIVALENT FURNITURE

SR NO.	PARTICULAR OF ITEMS	UNITS	QTY
1	OFFICE TABLE MODEL NO. ENTERPRISE (Godrej) As Per Attached Specification and Drawing No.1	1	150
2	CHAIR MODEL NO. REGENCY MIDBACK (Godrej) As Per Attached Specification and Drawing No.2	1	150
3	CHAIR MODEL NO. REGENCY VISITOR (Godrej) As Per Attached Specification and Drawing No.3	1	450
4	2DRAWER VERTICAL FILLING CABNIT (Godrej) As Per Attached Specification and Drawing No. 4	1	150
5	2 DRWAER BOOKCASE WITH LAMINATED TOP (Godrej) As Per Attached Specification and Drawing No.5	1	150
6	STOREWEL KD PLAIN 4 SHELVES (Godrej) As Per Attached Specification and Drawing No.6	1	150
7	SCHOLAR DESK DUAL (Godrej) As Per Attached Specification and Drawing No.7	1	500

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Specification of Godrej Furniture

S. No.	Article	Specification				Qty.	
1	OFFICE TABLE ENTERPRISES	Color Scheme				250	
		Scheme	Desk Color/ Laminate	Edge Band	Undestructure/ Metal- Powdercoat		Plastic - Cap & Handle
		1	Douglas Pine	Rehau Décor 012P	SG 410C		Pantone 421C
		2	Mountain Larch (White)	Rehau Décor217P	SG 408C		Pantone 421C
		3	N Teak	Rehau Décor217P	Char Brown		Pantone 421C
		4	Moldau Acacia	Rehau Décor003P	SG 408C		Pantone 421C
		5	M Grey	Rehau Uni 75746	Matte NK Grey		Pantone 421C
		Specifications					
			Component	Specification			
		Top	Worksurface	18mm thk. Pre Laminated Particle Board (PLB) All work surface edges are duly sealed with 2mm thick PVC Edgebanding			
		Understructure	Modesty Panel	18mm thk. Pre Laminated Particle Board (PLB) All work surface edges are duly sealed with 2mm thick PVC Edgebanding			
			Rectangular Frame	Fabricated component in 1.2mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester)			
			Leg	Fabricated component in 38mmx25mmx1.2mm thick MS ERW Tube (IS:7138), Finish: Powder coat (Epoxy polyester)			
			CPU Modesty	0.8mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester)			
			Plastic Cap for Cable travel	Injection Moulded Polypropylene			
			Leveler glide for Leg	Nylon 6 & MS Bolt			
		Storage	Pedestal	Shell	0.6mm thick CRCA (IS:513) , Finish: Powder coat (Epoxy polyester)		
				Drawer Tray	0.6mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester)		
				Drawer Front	0.8mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester)		
				Frame Assembly	1.2mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester)		
				Lock	10 Lever Cam Lock		
				Handle	Injection Moulded Polypropylene		
				Leveller	Nylon6 & MS Bolt		
		Wire-Management	Horizontal Wire Carrier	0.7mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester)			
			Vertical Wire Carrier	0.8mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester)			

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Specification of Godrej Furniture(Regency Mid Back Chair)

2	REGENCY CHAIR MIDBACK	SEAT /BACK ASSEMBLY	Seat / Back should be made up of 1.2±0.1 cm thick hot pressed as per QA method described in OCP-QLTA-P14-18 and upholstered with fabric and moulded Polyurethane foam with density =45±kg//m3 and hardness load 16±2kkgf as per IS:7888 for 25% compression..The seat and back covers are injection moulded in black co-polymer polypropylene.	150
		Dimensions	Width(w): 76.3cm±1.0cm Depth(d):76.3cm±1.0cm Seat Height(sh): 44.2 to 54.2 cm ±1.0cm Height /(H): 78.5 to 90.5 cm±1.0cm	
		Armrest	Armrest should be one piece made up of black integral skin polyurethane with 50-70 shore 'A' hardness and reinforced with M.S insert. The armrest should be scratch and weather resistant and should be fitted to the seat with seat/armrest connecting strip assembly made up of 0.5 ± 0.05cm thick HR steel	
		Centre Tilt Mechanism	The mechanism should be designed with following features 360 revolving type 17 maximum tilt on pivot at centre Upright position locking Tilt Tension Adjustment	
		Below Assembly & Height adjusment	The below assembly should be 3 pcs telescopic type and injection moulded in black polypropylene and height adjustment should be pneumatic type with 12±0.3 cm	
		Castors and Pedestal Assembly	The castors should twin wheel castors in black nylon and pedestal should be 66.3±0.5cm in size and fitted with 5 twin wheel castors	

Specification of Godrej Furniture (Regency Visitor Chair)

3	REGENCY CHAIR VISITOR	SEAT /BACK ASSEMBLY	Seat / Back should be made up of 1.2±0.1 cm thick hot pressed as per QA method described in OCP-QLTA-P14-18 and upholstered with fabric and moulded Polyurethane foam with density =45±kg//m3 and hardness load 16±2kkgf as per IS:7888 for 25% compression. The seat and back covers are injection moulded in black co-polymer polypropylene.	450
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			Width(w): 59.0cm±1.0cm Depth(d): 63.0cm±1.0cm Seat Height(sh): 45.0 cm ±1.0cm Height /(H): 81.5 cm±1.0cm	
		Dimensions		
		Armrest	Armrest should be one piece made up of black integral skin polyurethane with 50-70 shore 'A' hardness and reinforced with M.S insert. The armrest should be scratch and weather resistant and should be fitted to the seat with seat/armrest connecting strip assembly made up of 0.5 ± 0.05cm thick HR steel	
		Frame	The tabular frame should be cantilever type & made up of 2.54+0.03cm X 0.2+0.016cm thick M.S.E.R.W tube and black powder coated (DFT40-60 microns)	

Specification of Godrej Furniture (Vertical Filling Cabinet)

4	VERTICAL FILLING CABINET	Models & Product Size	2 Drawer: Width: 470mm Height: 710mm Depth: 620mm	150
		Material:	CRCA 0.7 mm Thick (Top, Side & Drawer Front); 0.6 mm Thick (Frames, Drawer- Inside Cover, Side Back Side) 0.5mm Thick (Back, Bottom, Drawer Bottom)	
		Drawer front:	Easy to grip Full length Handle recess integrated into Metal Drawer fronts	
		Label Holder	Snap on type plastic label holder on Drawer Fronts	
		Drawer Size & Files type	<input type="checkbox"/> For hanging 'Ezee' / 'Visa' files (Foolscap) from front to back (Files Along the Width) <input type="checkbox"/> No. of 20 mm thk file which can be hanged in above way per drawer is 28.	
		Locking & anti-tipping arrangement	Centralized locking with 10 lever Cam Lock & having anti-tipping arrangement to ensure that when one drawer is opened for use, it does not allow other drawers to be opened.	
		Slide	High quality precision ball slide. Drawer Load: 40 kg. UDL for 75,000 cycles (BS)	
		Triangular Plate	Plain Triangular plate pop riveted at the bottom corners for rigidity.	
		Accessories (Optional)	Ⓢ Drawer Partition Ⓢ Cradle for hanging A4 file folders front to back.	
		Finish:	Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).	

Specification of Godrej Furniture (Book Case)

5		Product Size	914mm(W) X 320mm(D) X 940mm (H)	150
		Configuration	2 Door	
		Construction &	Rigid knock construction with top Back and side	

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	Book Case	Material	panels should be made up from 0.7 mm high strength CRCA and rest in 0.8mm CRCA	
		Top Panel	18mm PLB top straight edge with PVC Lipping Panel	
		Finish	Epoxy Polyester powder coated to the thickness of 50microns <u>+ 10</u>	
		Door Feature/Locking	Each Door should have 6 lever cam lock with common key with 3mm thick transparent glass for clear inside vision secured in metal frame through rubber gasket. Each door has a scissor mechanism for receding inside the top of the respective compartment to ensure proper and smooth movement. Each door has plastic side end caps as handle which is easy to grip.	
		Storage Shelves	Uniformly Distributed load capacity for each shelf should be 80 kg. max.	

Specification of Godrej Furniture (Storwel)

6	Storwel	Model	Plain with 4 Shelves	150
		Product Size	900mm(W) X 450mm (D) X 1830mm (H)	
		Construction and material	Welded Construction. 0.7mm thick CRCA for shelf, 0.8 mm thick CRCA for back 0.8 mm thick High yield strength CRCA for doors and 0.9 mm thick CRCA for all other components.	
		Locking & Handle	Mazak Handle Three way locking mechanism with shooting bolt	
		Shelving	Height wise adjustable shelf mounting uniformly Distributed load capacity per each full shelf is 40 kg maximum	
		Finish	Epoxy Polyester powder coated to the thickness of 50microns <u>+ 10</u>	
		Leveler	M10 screw type leveler with hex plastic base	

Specification of Godrej Furniture (Scholar Dual Desk)

7	Dual Desk Scholar	Tops (Desk Panel & Seat Back)	Panel should be made up from 18mm thick Pre laminated Boards with PVC edge banding on all sides	500
		Understructure	Made of 25.4 X 25.4 x 1.2 mm thick powder coated ERW tubes at base which are welded to the desk and seat supports that are made of 1.0 mm thick powder coated MC 'C' sections. stiffeners that are provided between the 2 vertical frames	

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			<p>at base and back of seat are made from 25.4x 25.4 x 1.2 mm thick powder coated ERW tubes. The tubes are closed with plastic caps</p> <p>Additional horizontal supports of 1.5mm thick powder coated MS 'C' sections are placed below the desk and seat to add the rigidity of the structure.</p> <p>the storage shelf is made from 0.6mm thick powder coated MS sheet which is affixed below the desk top</p> <p>Hooks are provided on either sides of the vertical frame of the desk for hanging bags / bottles. They are made from 0.6mm dia MS rods.</p> <p>level adjustors should be provided to take care of unevenness in floor</p>	
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Format On Which Rates Are To Be Submitted By The Tenderer

Sr. No	Model No.	Basic Rate	Discount (In%)	Basic After Discount	Excise	Vat Tax	Net Value	
							In Figure	In Words

Note: Financial bid must be submitted in separate envelop

Signature of Contractor Signature:

Name : _____

Address : _____
: _____
: _____

Phone/mobile no : _____

Name of witness

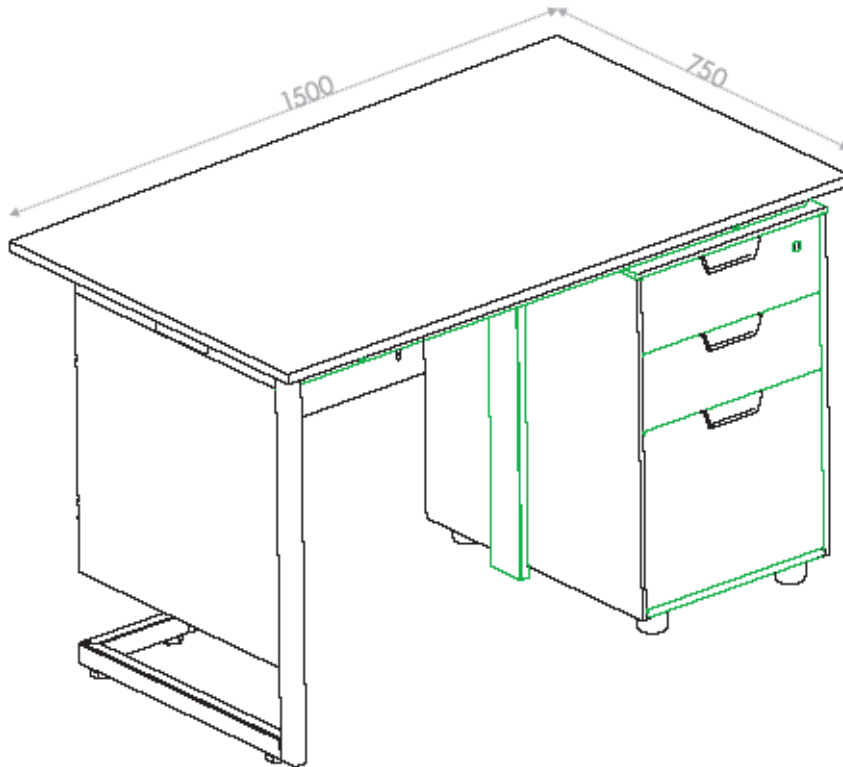
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Address : _____
: _____
: _____

Phone/mobile no : _____

Registrar

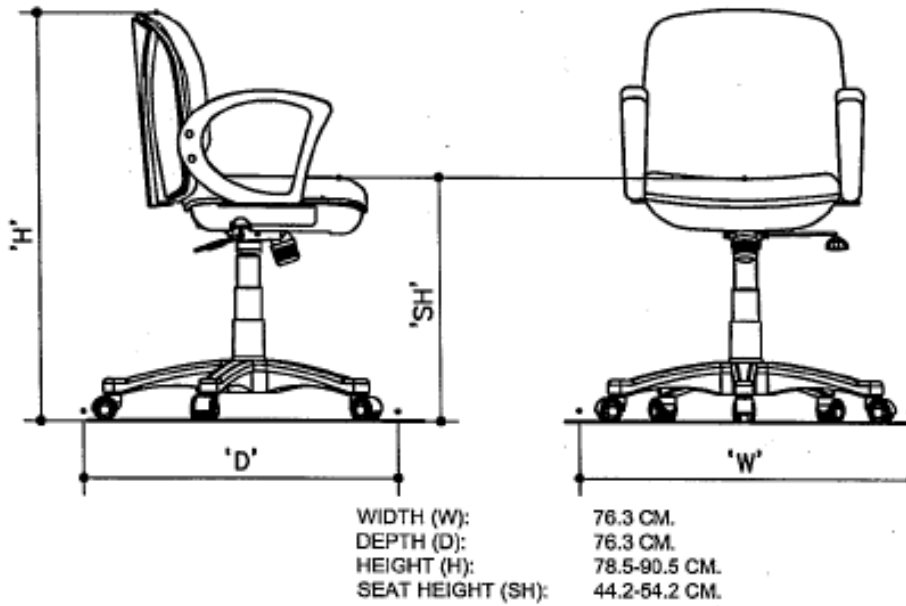
Drwaing & Dimensions Of Approved Models



**Enterprise Office Table
Drawing 1**

Drwaing & Dimensions Of Approved Models

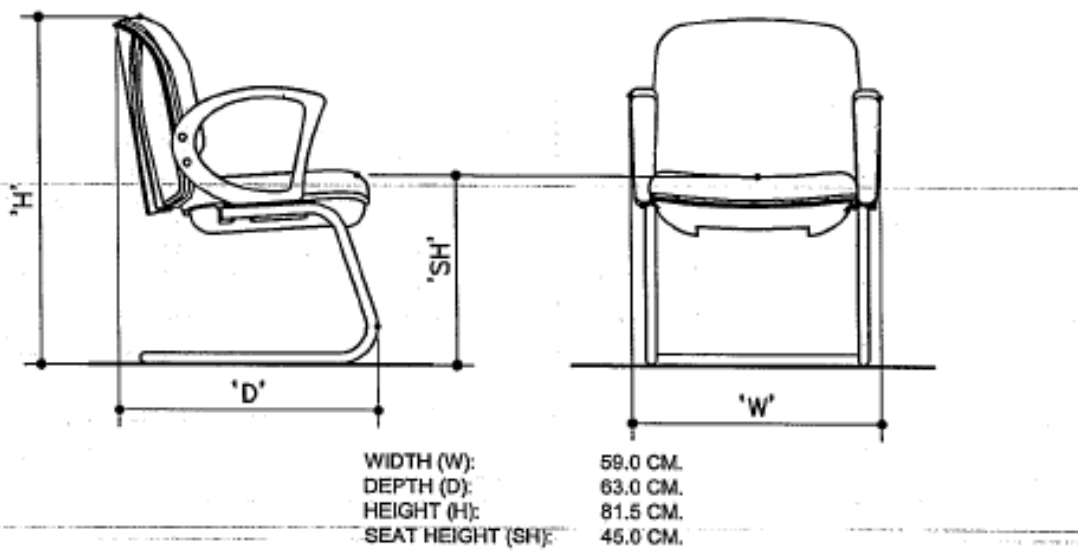
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Drawing No. 2

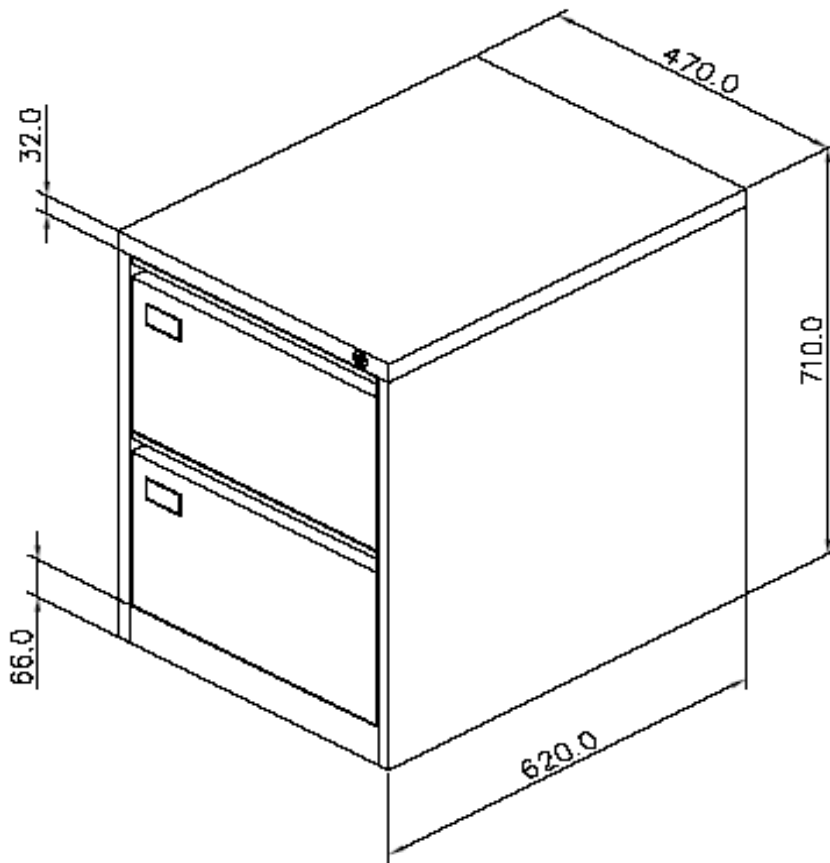
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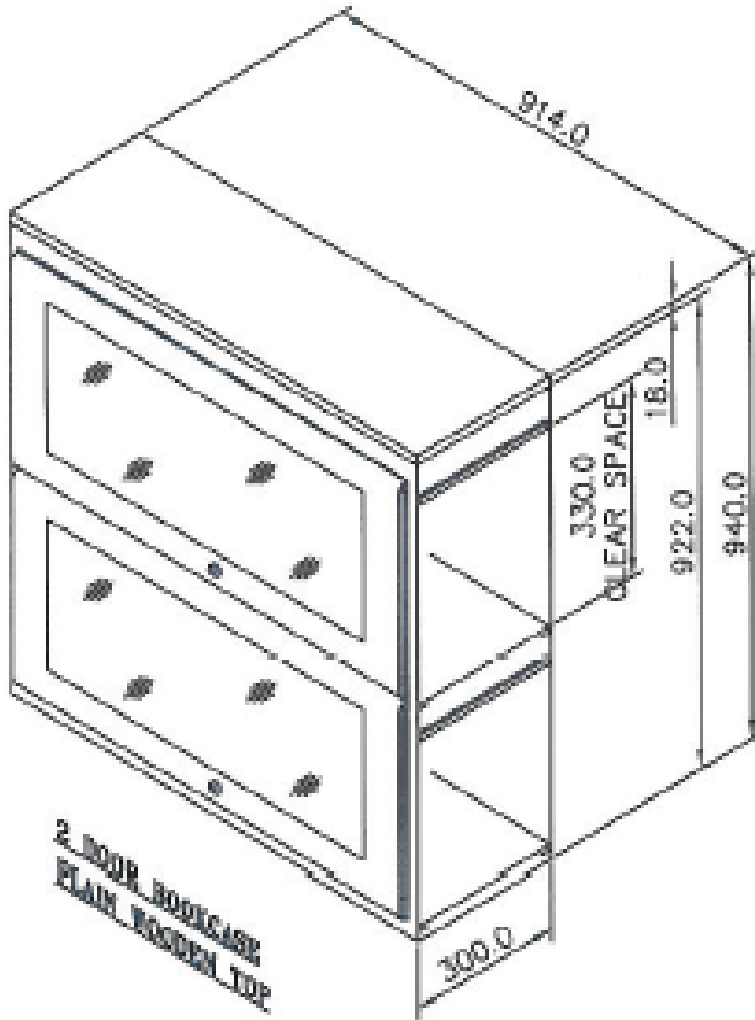
Drawing No. 3

Drwaing & Dimensions Of Approved Models



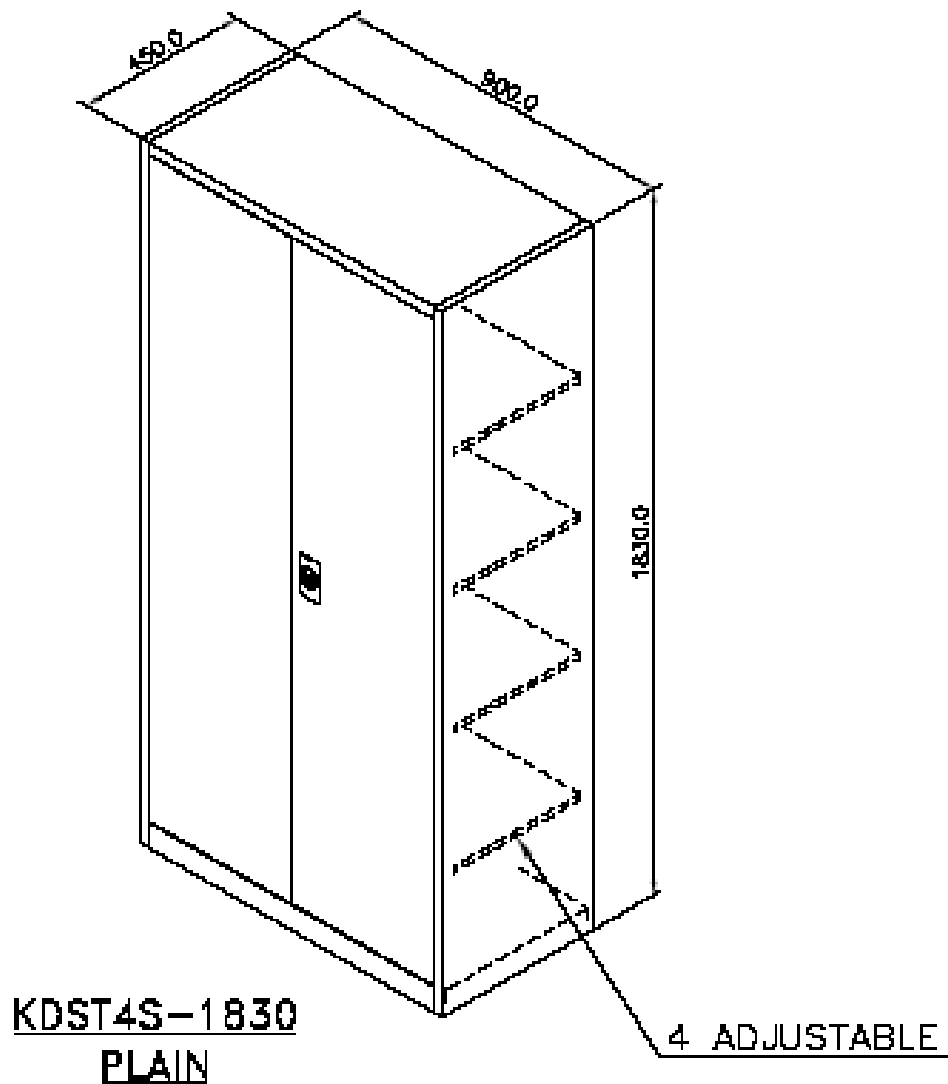
Drawing No.4

Drwaing & Dimensions Of Approved Models



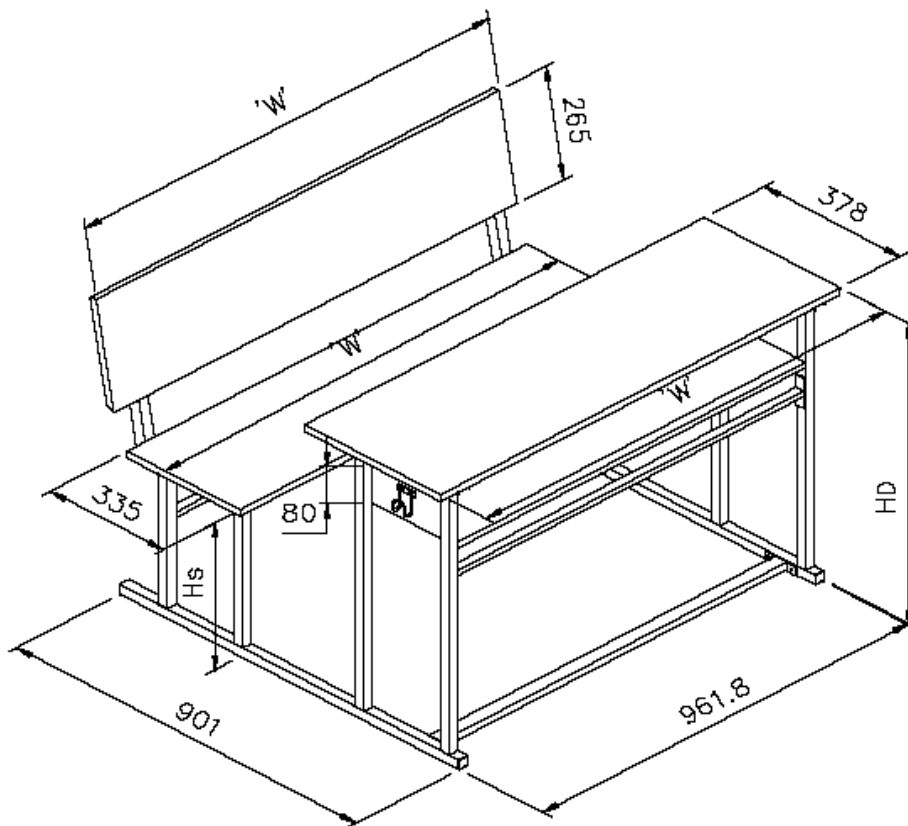
Drawing No.5

Drwaing & Dimensions Of Approved Models



Drawing No.6

Drwaing & Dimensions Of Approved Models



Drawing No.7.

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AGREEMENT

This agreement is made on this.....day of the two thousand.....at

Between

M/S..... through its (herein after referred to as "The contractor") ----- Party of the first Part

And

Dr H.S. Gour V.V. Sagar through its Registrar (herein called the Party of the second Part) where the context so requires or admits shall include his successors in office and assignees of the other Part

Whereas the Party on the first part has submitted tender to supply to the second party the items of furniture as specified in the schedule, specifications, drawings attached as per delivery instructions given in the form of tender at the respective prices of rates mentioned against the send materials in the column provided for the purpose.

And whereas the Party of the second Part has accepted the tender of the Contractor and Contractor has deposited with the A.R. Store & Purchase Dr H.S. Gour V.V. Sagar the sum of Rs.

.....Rupees Only (In word)..... as security for fulfillment of this agreement.

NOW IT IS HEREBY AGREED BY AND BETWEEN THE parties here to as follows:

- 1) The contractor has accepted the contract on the terms and conditions set out in the tender Notice No _____ dated _____ as well as in the forms of tender. No _____ dated _____ which will hold good during the period of this agreement.
- 2) Upon breach by the contractor of any of the conditions of this agreement, Registrar by a notice given in writing rescind/determine and put to an end to this agreement without prejudice to the right of the DR H.S.G.V.V., claim damages for antecedent breaches thereof on the part of the contractor and also to reasonable compensation for loss occasioned by the failure on the contractor to fulfill the agreement as certificate in writing by the Registrar, such certificate shall be conclusive evidence of the amount of such compensation payable by the contractor to the Dr. H.S.G.V.V.
- 3) Upon the determination of the agreement whether by efflux of time otherwise, after the expiration of this agreement such determination the said deposit be returned to the contractor but without interest and after deducting there from any sum due by the contractor to the Dr H.S.G.V.V., under the terms and conditions of this agreement.
- 4) This agreement shall remain in force until the expiry of the date of delivery of materials but not with standing anything contained herein or in the force of the tender, the DR H.S.G.V.V shall not be bound to take whole or any mentioned and may cancel the contract at any time after giving one month notice in writing without compensating the Contractor.
- 5) Notice in connection with the contract may be given by the Registrar or his any representative duly authorized by him

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IN WITNESS WHERE OF THE SAID CONTRACTOR _____

have at his hand hereto and the Registrar has, on behalf of the Dr H.S.G.V.V., affixed his hand seal of this office here to the day and year first above written.

Signature of the contractor

(Signature of witness)

1. _____

2. _____

Signed by
(Name and designation)

Registrar
Dr Hari Singh Gour Vishyadhalaya,
Sagar

Place:

Date :

CONDITION OF CONTRACT

Clause-1 Security Deposit

The Company/Firm whose tender may be accepted (herein after called the contractor) shall (A) within one day for contract of Rs. 1,000=00 or less or two days for contract of more then of Rs. 1,000=00 upto 2,000=00 and so on upon a limit of 10 days for a contract of Rs. 10,000=00 or more of the receipt of the notification of the acceptance of his tender deposit with the AR (S&P), DR H.S.G.V.V., Sagar either in cash or F.D.R./Bank Garunttee endorsed to the **DR H.S.G.V.V. Fund A/C Sagar** (if deposited for money deposited by him with his tender will made up the fully security deposit) . This deposit will vary from 5% of the estimated cost of the materials to be supplied according to the circumstance of the or (B) permit the DR H.S.G.V.V., at the time of making any payment to him for the work done under the contract deduct such sum. This percentage where no security deposit it taken will very from 5% to 10% according to the requirement of the case as will (with the E.M.D.) by him amounting to Rs. 7500.00 of all money so payable such deduction to be held by the DR H.S.G.V.V. by way of security deposit, provided always that in the event of the contractor depositing a lump sump by way of security deposit at contemplated at (A) above, then and in such case if the sum so deposited shall not amount to the amount of this percentage (not exceeding 10% fixed in every case to suit requirement i.e. if it is fixed at 8% and the security deposit only amount to 5% of the estimated cost of materials to be supplied then 3% shall be deducted from every payment. If the percentage is fixed 10% and the security deposit amount 6% only then 4% dhal be deducted and so on percent of the total estimated cost of the material to be supplied it shall be lawful from DR H.S.G.V.V., at the time of making any payment to the contractor for the work done under the contract make up the full amount of percent by the deducting as sufficient sum from every such payment as last of laid. All compensation or together sum of money payable by the contractor to the DR H.S.G.V.V., under the terms of this contract may be deducted from or paid by the sales of a sufficient part of his security deposit or from the interest arising there form or form any sums which may be due or may become due to the contractor by DR H.S.G.V.V., on any accounts what so ever and in the event of his security deposit being deducted by reasons of any such deduction or sale aforesaid the contractor shall within 10 days thereafter make good in cash or government security endorsed as aforesaid any sum or his security deposit or been deducted from or raised by sale of his security deposit or any part thereof. The security deposit when paid in cash may at cost of depositor, be converted into interest bearings security deposit when paid the depositor has expressly desired this in writing. If the amount of the security deposit to be paid in a lump sump within the period specified at (A) above is not paid the tender contract already accepted shall be considered as cancelled and legal steps taken against the contractor for recovery of the amounts. The security deposit lodged by a contractor shall be refunded after the expiry of 3 months from the date on which the final bill is paid maximum security deposit to be recovered is fixed to 10% (EMD @ 2%, P.G .@ 5% % S.D.@ 3%).

Clause- 2
Termination of contract

Should the contractor fail to deliver the materials or any part thereof within the contracted period of delivery or in case of the materials are found not in accordance with prescribed specification and / or approved sample, the Executive Engineer shall exercise his discretionary

- a) To recover from the contractor as liquidated damages, assume not exceeding one percent of the price of materials which the contractor failed to deliver as aforesaid per day or part thereof during which the delivery of such materials may be in arrears, but subject to a maximum limit in the case of an order not exceeding Rs. 1 lakh in value excise duty packing charges etc to under delivered of
- b) To purchase from elsewhere on contractor's account and this own risk the materials so undelivered of a similar description without canceling the contract in respect of the consignment not yet due for delivery of.
- c) To cancel the contract.

In the event of risk purchase of materials of similar description the opinion of the Executive Engineer shall be final which will be exercised by him only, when materials of exact specification are not readily procurable.

In the event of action taken under clause (a) or (b) above the contractor shall be liable for any loss which the DR H.S.G.V.V., may sustain on that account but the contractor shall be entitled to any amount having on such purchase made against default.

The decision of HPC shall be final as regards the acceptability of materials supplied by contractor and the HPC shall not be required to give any reason in writing or otherwise at any time for the rejection of materials.

Clause – 3
Risk in Transit

Goods / materials should be dispatched at carrier's risk failing which they should be properly covered by transit insurance

- (1) The goods / materials are inserted in packing in safe and in sound conditions and that
- (2) According to the normal trade practice, the packing used is good be furnished by the contractor.

Failure to comply with these instructions may result in non-acceptance of transit risk by the insurance officer.

- A) When the goods/ materials are dispatched from station outside M.P. State the contractor has to declare the condition of the packing.
- B) Railway receipt or parcel receipt of the MP State Road Transport Corporation should not be sent by V.P.P. as the payment for goods/ materials dispatched be made in ordinary way.

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)

(A CENTRAL UNIVERSITY)

Tel : (07582) 265228 FAX: 264236, +919479398480, E-mail: registrar31@rediffmail.com

Clause – 4

Date of Delivery

The materials should delivered/ dispatched within _____days from the date of receipt of order from the supply or within the period that may be specified in the order for the supply of materials.

- Note:** (i) In the event of contractor's inability to supply goods/ materials by the stipulated date the office placing the order must be informed and no supplied will ordinarily be accepted by the consignee if delivered late except on production of specified specification sanction from the officer placing the order.
- ii) Date of delivery is the on which acceptable goods /materials have been offered for inspection either to the Executive Engineer or his authorized representative or to the consignee.

Clause –5 Bills

Bills for the materials to be supplied in compliance of this contract must be prepared in duplicate and sent to the consignee for payment. A copy of the bill should be sent to officer who has placed the order for record. Intimation should sent to the Registrar when the full payment of contractor bill is recovered

Clause – 6

Sales/Vat tax & Excise Duty tax

The Excise Duty and sales tax quoted are as per existing rate however if there is any increase / decrease at the time of delivery irrespective of delivery time quoted in your offer then statutory levis will also paid by the university.

University will provide necessary transit certificates, letter to the tenderer.

Clause – 7

Execution of Agreement

Tender will be required to enter into agreement (appended herewith) for the due performance of the contractor.

Clause–8

Warranty

The goods / stores/ materials sold to the buyer under this contractor shall be new of the best quality (and workmanship) and shall be strictly in accordance with the specification and particulars contained / mentioned in the tender and the contractor seller hereby guarantee that the said goods/store articles/materials would continue to the description and quality/ aforesaid for a period of 12 months from the date of delivery of the said goods/stores/ materials /articles the purchaser and that not with the standing the facts that the purchase (Inspector may have inspected and /or approved to said goods / store/articles/ materials, if during the aforesaid of 12month the said goods/store articles materials be discovered not to confirm to the description and quality fore said or have deteriorated (and the decision of the purchaser in the at behalf will

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be final and contractor) the purchase will be untitled to reject the said goods/ materials articles or such portion were of as may be discovered not to confirm to the said description and quality on such rejection the goods/stores/materials will be at the seller's risk and the provisions here in contained to rejection of goods etc. shall apply the contractor /on month of such further periodas may be extended from time to time by the purchaser, on a application made thereof by the contractor/seller, the rejected goods/store articles/ materials or such portion thereof, as is rejected by the purchaser and in such even the above mentioned warranty period shall apply to the goods/stores /materials otherwise replaced from the date of the replacement thereof, damages as may arise by reason of the branch of the condition herein contained. Nothing herein contained shall prejudice any other right of the purchase in that behalf under contract or otherwise.

Clause-9

Laws

i) This contract shall be governed by the laws in force in MP State and shall be subject to jurisdiction of the court in the district head quarter of the Registrar signing this contract.

ii) The marking of all materials supplied must comply with the requirement of the Indian acts relating to merchandise marks.

Clause-10

Indemnity

The contractor shall at all times, Indemnity the DR H.S.G.V.V., against all claims which may be made in respect of the materials for infringement of any right protected patent, registration or design or trade mark and shall take all risk of any right protected by the patent registration of the supply from what ever cause arising and the entire responsibility for the sufficiency of the right used by him for the fulfillment of the contract. Provided always that in the event of any claim in respect alleged breach of letter patent, registered patent, registration of design or trade mark being made against the government shall notify to the contractor of the same and the contractor shall be at liberty at his own expense to conduct negotiations for the settlement of any litigation may arise there form.

Clause-11

Insolvency

Should the contractor be adjusted in solvent or has a receiving order made against him or make or into any arrangement or compromisation with his creditors of suspend payment (or being a company be would up to either compulsorily or voluntarily) or commit any breach of this contract not here in specially provided for the Executive Engineer shall have power to declare the contract at an end in which case the contractor shall be liable to pay to the DR H.S.G.V.V., for any extra expense the DR H.S.G.V.V., is there by put to but shall be entitled to any gain or repurchase.

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Clause – 12

Breach of contract

Should the contract fail to abide by any the terms and conditions of this contract, the failure on his part shall constitute a breach of the contractor and action as demand proper shall be taken against him under clause (2) of this contractor.

Clause – 13

Repeat order

The Registrar reserves his right to place repeat order for the quantities up to 50 per cent of the quantities for each for items as shown in this bid documents within a prior of six months from the date of expiry of contract subject to terms and conditions here in provided as agreed to by contract under this tender mentioned above and he shall accept the same compliance of repeat order shall be deal with under clause 2 of this contract.

Clause -14

Disputes etc subject to local court

All questions, disputes or difference arising under, out of or in connection with the contract if concluded shall be subject to the exclusive jurisdiction on this court at the headquarter of the Registrar who has singed the contract agreement.

Clause – 15

Period of Rate- contract

This contract will remain in force for a period upto 31st March 2014 and may be extended mutually agreed.

Clause – 16

Premature determination of contract

The Registrar shall in addition to his power under other clause to determine this contract have powers to terminate his liabilities there under at any time by giving one months (or such shorter period as may be mutually agreed) notice in writing to the contractor of his desire to do so and upon expiration of the notice this contract shall be determinate without prejudice to the right accorded to the date of determination.

Clause – 17

Certificate

On the completion of the delivery of materials the contractor shall be furnished with a certificate to that effect but the delivery shall not be considered to the complete until the contractor shall have removed all rejected materials and shall have the approved materials stocked or placed in such position as may be pointed out to him.

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Clause-18

Action for damages

If the contractor or his workman shall break or damage any building, road hence enclosure of grass land or any cultivated land he shall repair or replace the same and if any damages has been done he shall make good the same at his own expense and in the even of his refusing of failing to do so the damage shall be made at the contractors expense by the officer inviting the tender who shall deduct the cost from any sum due or which may become due to the contractor of from his security deposit or the proceeds of rules thereof or a sufficient portion thereof.

Clause –19

Delivery on Sundays

No materials shall be brought to the site of the work of stores or delivered on Sunday without the written permission of the officer in charge of the work.

Clause-20

Compensation under workman's compensation Act

The contractor shall be responsible for and shall pay any compensation to his workman which may be payable under the workman's compensation Act, 1923 (VII of 1023) herein after called the said act for injuries suffered by them. If such compensation is paid by the DR H.S.G.V.V., as principal under Sub-section (i) section 12 of the said act on behalf of the contractor under sub- section (2) of the said section such compensation shall be recovered in the manner laid down in clause-1 above.

Clause –21

Decision of HPC to be final

The decision of the HPC DR H.S.G.V.V. for the time being shall be final binding and conclusive on all question relating to the meanings to the conditions of contract and specifications of materials supplied except acceptability of materials in which case the decision of HPC under clause 2 is final.

Clause – 22

No guarantee that materials indicated in the schedule will be ordered

No guarantee can be given that the total number of quantities of materials indicated in the schedule of the contract will be ordered during the period of the contract, but the HPC near shall purchase from the contractor all such materials as are detailed in the schedule which he may require to purchase during the prior of the contract

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Clause – 25

Method of payment

Payment to the contractor will made by cheques /NEFT drawn on any Bank within the Division most convenient to him provided the amount to the paid exceeds Rs. 10.00 smaller amount be paid in cash.

Clause – 26

Set off of money

Any sum of money due and payable to the contractor (including the security deposit returnable to the contractor) executing any DR H.S.G.V.V., work or work of any work & wholly finished as grant in paid under this contract shall be appropriated by any district Panchayat/ Govt and shall be set off against any claim of the Government of MP State/by the District panchayat of MPState/Government for the payment of a sum of money arising out of under any other contract made by the contract with the Government/ District panchayat of MP State for the work wholly financed as grant in paid by Government of MP State, when no such amount for the purpose of the recovery from the contractor against any claim of the Government/ District panchayat of MP State is available such recovery shall be made from the contractor as arrears of land revenue.

Clause - 27

Quantity to be purchased

No definite estimate can be given of the quantity of value of the stores required. The contractor shall be required to supply the same as ordered during the period covered by the rate contract.

DEPARTMENT GENERAL INSTRUCTION TO TENDERERS

Name of work:

- i) Notice as per advertisement Notice No. _____ at Sr.No..
- ii) Estimated amount Rs _____
- iii) Earnest money Rs. _____
Demand draft/ Bank Guarantee/FDR in favors of The Registrar **DR H.S.G.V.V., Sagar**
- iv) Date of receipt of sealed tender on
- v) Date of opening sealed tender :- Dt.

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General Conditions :

1. The sealed covers should be addressed to the Registrar DR H.S.G.V.V., Sagar with the written at the top of the envelope will be received by Reg. A.D. On or before Dt._____
2. The tenderer should quote the rate both in figures and words in decimal coinage system. The amount of each item should also be worked out by him and requisition total given. He should also give the correct total in figures and words after doing total of all the items. No alteration in the form of tender and in the schedule of quantities and no additions in the space of special stipulation should be made in the tender .
- 3) It must be clearly and definitely understood that the conditions of the contract and specification given are to be rigidly enforced and no relaxation on the ground of customs prevailing shall be allowed
- 4) The tender whose rates are acceptable shall have to enter into agreement and pay the required security deposit as per rules with 10 days of the receipt of letter of acceptance, failing which earnest money **Rs.** _____paid shall be forfeited.
- 5) The rates to be quoted will be firm for the period of contract and no variation for rise or fall in basic cost will be allowed. However any changes in vat tax and excise will be borne by the university
- 6) The rate should be offered after considering the place of the delivery as shown in the schedule and specified in the conditions. No extra conveyance charge will be borne by the department.
- 7) Not more than one tender shall be submitted by a contractor or by firm of contractor. No concern in which an individual is interested as a proprietor and / or a partner, shall tenders shall be liable to be rejected
- 8) A tenderer shall produce an income tax clearance certificate and sales tax Registration number along with the tender document.
- 9) Submission of a tender by a tenderer implies that he has gone through the notice and all other contract documents etc and has made himself aware of the scope and specification of the item for which a rate is to be offered.
- 10) In case of stores accepted as products of cottage industries or small scale industries, the inspection shall be carried out only at the factory premises of such unit at their cost.
- 11) In case if the tenderer is convicted of any offence under the Bombay prohibition act, 1949 or Bombay act, 1936 as applicable to MP State will be considered ineligible for being contractor.

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- 12) In case if the tenders are asked to submit a sample along with the tenders the following instruction are to be noted department and the description of the department will be final and binding to contractor.
 - I) The samples attached with the tender shall not the standard of supply except when it has been specifically state in the acceptance of tender.
 - II) The sample should be submitted in such a way that it must reach the office of concerned AR of Store & Purchase on or before specified date.
 - III) The tenders are requested to send packing note in duplicate along with the sample. The parcel Railway receipt of Road transport , receipt should be sent under bully paid home delivery parcel so that the sample should reach to the concern office on or before the due date as otherwise the department will be in no way responsible for getting the parcel cleared from the railway etc...
 - IV) In case of sample sent by railway parcels or by road transport the same should be booked by separately to the addresses of concerned officer any and should not be enclosed with the tender documents.
 - V) The samples for alternative offer if any should be clearly related by number or letter in unambiguous turns to the offer to which it refers.
 - VI) After the tenders are declared, rejected samples will be returned to the respective tenders provided of course, the samples are not destroyed or consumed during testing and examinations. The tenderer will have to make their ownarrangement for it within specified time limit as intimated by the department failing which the samples will be disclosed off in a manner deemed fit.
 - VII) The sample should be offered strictly with the adherence to maintain supplies as per the same quality at the time of delivery against the orders of the department in order to avoid numerous rejection. The tenderer who cannot comply with the supplies at the rates as per samples is better advised not to respond this tender as otherwise he will have to face the penalties for default and will be dealt with rigidly by the dept.
- 13) Warranty/Guaranty, if any for the sores offered by the contractor should invariable be stated while offering rate failing is which standard clause of one year will be adopted as Guarantee. As otherwise the tender will be rejected at the description of the
- 14) Non compliance with any of the above conditions shall constitute breach of the same and will render the offer liable for rejection.
- 15) The tender is advised to indicate in their offer against each time, whether the item is improved or indigenus manufactured it should be started whether industry or small scale industry and of what state. If the tenderer desire to have approved price preference of small scale or cottage industries products, The tender should furnish certified authenticated or Photostats copies of the registration state or state or register of co-operative societies, MP State with whom it is registered.
- 16) All questions, disputes or difference arising under out of or in connection with the contract if concluded shall be subject to the exclusive jurisdiction of the court at the Office Of Registrar who signs this contract agreement on behalf of the Dr Hari Singh Gour V.V. Sagar.

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- 17) The terms and conditions that may appear in printed cyclostyled or in any other form on covering letter of the tender accompanying the tender will not be taken notice.

_Only Those conditions appear in the body of letter will be taken for consideration.

Place : **Sagar** _____

Date : _____

REGISTRAR

Dr. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)
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To,
The Registrar
Dr Hari Singh Gour University
Sagar (M.P.)

Sub : Tender for the supply of Godrej or Equivalent furniture.

Sir,

I/We hereby forwarded herewith the offer (dully filled) in respond to the advertisement /tender notice for the supply of Godrej furniture in accordance with the same terms and conditions of such supply and declare as under :

1. I/We herewith offer supply to Dr Hari Singh Gour University,Sagar upon and in accordance with the terms and conditions herewith annexed and at the price given by me/us in the schedule attached
2. I/We enclose the receipt /F.D.R/Bank Garunttee. in original for Rs.
3. I/We have carefully read and understood and agree to aside by the said terms and conditions set in the schedule here to annexed and the description size/specification of the store and the other relevant details as set out in the schedule of the tender.
4. I/We agree to hold this offer for a period of one year from the due date of the agreement.
5. I/We agree that in case of dispute if any the decision of the HPC of Dr Hari Singh Gour University Sagar shall be final and binding on me/us.
6. Full details of my /our firm are given below.

A) Name of the firm :

B) Address of the firm :

C) Name of Telephone No :

(a) Regional Manager/Branch Manager: _____ Tele No _____

(b) SalesExceutive : _____ Tele No_ _____

D) Telegraphic Address

Telex No if any :

Signature of the Tenderer

Name of the Tenderer

Designation of Tender

Note: In case, the tenderer is a partnership firm and correct, full name of each of the partnership together with complete address should be furnished. In case of death retirement of any of the partner intimation shall be sent immediately to the DR H.S.G.V.V., Sagar any change in the construction of partnership shall be intimated within 10 days.

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-: SCHEDULE – A :-

1.“TERMS AND CONDITION FOR ENTERING INTO RATE CONTRACT”

Sealed and superstructure superscripted tenders are invited by the Dr H.S.G.V.V. Sagar for entering into “Rate contract” for the supply of items mentioned in the schedule ‘B’ to the Dr H.S.G.V.V. Sagar. The tender should reach The AR Store & Purchase, DR H.S.G.V.V., Sagar not later than on dated _____ by Registered/Speed Post only and will be open at _____ at _____hrs. in the presence of the intending contractors :-

- 1:2 The blank tender forms can be had between 11.00 to 15.00 hours up to _____ during office hours in any working day from the office of Store & Purchase, DR H.S.G.V.V., Sagar on payment of not refundable fees of **Rs.** _____ in cash or DD in favour of the Registrar DR H.S.G.V.V., Sagar
- 1:3 The Tender is a form other than prescribed one are liable to the rejected outright
- 1:4 The tender should be accompanied by Earnest money Deposit of Rs.
- 1:5 The Earnest money Deposit should submitted either in cash or by crossed demand draft /F.D.R/ Bank Gurantee. on a local bank in favour of The Registrar, Dr Hari Singh Gour University Sagar, cheques shall not be accepted towards payment of E.M.D.
- 1:6 The Earnest money shall be forfeited if any tenders
 1. Withdraws his offer or quotation after the opening of his tender
 2. Modifies the delivery period or other terms and conditions of his original offer, after the opening of the tender
 3. Fails to execute the terms of supplying order accordingly to his tender and
 4. Fails to deposits of security deposit
- 1:7 Tenders are invited for entering into annual rate contract for the supply of items(s) specified in the schedule ‘B’ initially for a period of one year commencing from the date of agreement.
- 1:8 The items quantities specified in the schedule ‘B’ to the tender are approximate only and subject to variation.
- 1:9 The HPC does not bind him if to place the order for items quantities Specified in the schedule ‘B’ of the tender and the purchase order will be placed accordingly to the actual requirement from time to time during the validity of the rate contract and the tenderer shall have to execute the purchase order placed on any date during the validity of the rate contract at the rate, terms and conditions stipulated in the rate contact

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- 1:10 The schedule 'B' shows the home clature part No/code No and the other Specification which the tender has invited.
- 1:11 The relevant literature of the item's offered by sent with the tender.
- 1:12 The tender should state clearly and specifically the period of warrantee/Guarantee for the brand / makes offered.
- 1:13 The details of service after sales offered be clearly and specifically stated by the tenderer.
- 1:14 It will be obligatory on the part of the tenderer quoting the rates on any other basis i.e. station of dispatch , ex-godown, ex-factory etc so show the prices as per above conditions i.e showing separately forwarding freight charges through goods train /passenger train/ quick train services insurance this condition on will be the risk of the tenderer
- 1:15 In absence of any clear indication about the packing and forwarding charges and the freight no claims for such charges at a later date will be entertained.
- 1:16 The tenderer will be held responsible for the stores being sufficiently and properly packed for transport so as to ensure there being free from loss or injury on arrival at their destination.
- 1:17 The applicable tender and duties should be clearly stated fall in which the rates quoted in the tender shall be constructed as inclusive of all taxes should be shown when the rates quoted are inclusive of taxes and duties etc.
- 1:18 The University cannot issue (C/D forms of the Central Sales Tax) and the tenderers are therefore requested to place quote the rates of C.S.T. payable in absence of such
- 1:19 The rates should be firm
- 1:20 The rate quoted should be clear and readable . Pencil entries and over written entries are not permitted
- 1:21 Offers which do not confirm to the conditions laid down in the tender notice may not be considered
- 1:22 The Price/cost should be indicated in figures and words
- 1:23 The Successful tender shall be required to pay initially Performance Guarantee to the extent of 5% of the cost of the goods to be supplied in the following manner.
- a) The successful tender shall be required to pay initially Performance Guarantee at the rate of 5% of the cost of the total goods estimated to be purchased during the year.
 - b) The remaining 3% shall be paid or deducted by the University on the time of Payment.
 - c) The EMD deposited by the tenderer ie 2% shall be converted into S.D.

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1:24 The security deposit shall be accepted in either of following forms:

- A) In Bank Garunttee of National or Coop. banks pledged in the name of the DR H.S.G.V.V
- B) In form of National Saving certificate and F.D.R. of National or Coop. banks pledged in the name of the DR H.S.G.V.V.,

1:25 The Security deposit shall be forfeited to Dr H.S.G.V.V.if the tenderer fails to executed the order for supply of store in accordance with the terms of tender and supply order.

1:26 The security deposit shall be refunded on due performance & completion of the supplied as per items and conditions of tender and supply order for this purpose and no objection certificate will be issued by the Executive Engineer after satisfactory completion of the contract.

1:27 Make should in variable be stated i.e.name of rolling mill re-rolling or rate other reputed firm.

1:28 The materials should be according to its standard specifications.

2. INSPECTION AND REMOVAL OR REJECTED ITEMS

2.1 All articles weather improved or of indigenus make shall be subject to inspection before acceptance and articles for which specifications and or test have been prescribed test or tests which may be carried out during the manufacture or before or after dispatched from suppliers premises.

2:2 The firms are requested to clearly state the place at which they will look after the materials for inspection.

2:3 If any materials is rejected by the inspecting officer inspection officer due to its non- confirming to the prescribed specification or not being in accordance with the conditions or the contract and / or delivery schedule or for same valid reason the decision of Executive Engineer shall be final conclusive and binding on the suppliers.

2:4 Any stores submitted for inspectional rejected by the inspection officer should be replaced within ten days from the receipt of communication to replace the same

:3: PAYMENT

3:1 Bills for stores supplied in complete of the contract should be prepared in triplicate and sent to AR Store & Purchase, Dr H.S.G.V.V.,Sagar for payment accompanied by Inspection notice accepting the store.

3:2 The payment shall normally be made within 30 days from the date or receipt of materials supplied as per rate terms and conditions of the contract.

:4: DELIVERY

4:1 All Goods will have to be delivered in good condition and as per the specification at the University

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office as per terms of contract.

- 4:2 The successful tender shall have to delivery the good within _____days from the date of issue.
- 4.3 The application for extension of delivery period should be sent to the HPC at least 10 days prior to the expiry of the delivery period or reject the application and his decision in the mater shall be final and binding to all
- 4:4 In case of delayed delivery the HPC Reserve the right of either rejecting the consignment or for delay as may be deemed proper in the sale description.
- 4:5 In case of any dispute final decision of HPC, DR H.S.G.V.V., Sagar will be binding upon all.
- 4:6 In case of dispute arises between the parties here to in respect of this rate contract in that behalf shall be filled only in court of Sagar

Signature of Tenderer

Registrar
Dr Hari Singh Gour University
Sagar

Stamp of firm

Date : _____

Sagar

DR. HARI SINGH GOUR UNIVERSITY, SAGAR (MP)
(A CENTRAL UNIVERSITY)

Tel : (07582) 265228 FAX: 264236, +919479398480, E-mail: registrar31@rediffmail.com

“TENDER SCHEDULE B”

Name of the firm and address: _____

Tender due for opening on Dt.: - _____

Format On Which Rates Are To Be Submitted By The Tenderer for Rate Contract

Sr. No.	Model No.	Basic Rate	Discount (In%)	Basic After Discount	Excise	Vat Tax	Net Value	
							In Figure	In Words
1.	Model/ Specification as per Godrej	As per Godrej Pricelist effective from Dt. 6 th July 2013.						

1. The above Rates quoted shall be FOR Sagar University.

2 The Excise Duty and sales tax quoted shall be as per existing rate however if there is any increase / decrease at the time of delivery irrespective of delivery time quoted in your offer then statutory levis will also paid/ deducted by the university. University will provide necessary transit certificates, letter to the tenderer. University does not hold ‘C’ and or ‘D’ forms

3.Variation in prices due to market fluctuation will not effect the discount granted for the rate contract period.

REGISTRAR