

Dr. Harisingh Gour Vishwavidyalaya, SAGAR.(M.P.)-470 003

(A Central University)

SHORT TENDER / QUOTATION NOTICE

No. DHSGSU/S&P/2013-14/ 04

Dated 06/09/2013

The University invites sealed Tenders from the Manufacturers/ authorized dealers/ suppliers/ vendors for purchase of Lab Equipment/Instrument for the department / University.

The complete technical details with Specifications of Item(s), Eligibility, Tender document Fee, Processing Fee/Security Deposit, Address and procedure of Tender are available at the University website **www.dhgsu.ac.in**. The last date for submission of tender is on or before **23/09/2013**.

Sd/-
(Registrar)

Item No.	Name	Description / Details	Quantity* (Approx.)
01.	Laboratory Equipment / Instrument (01 to 08)	As per Annexure -I	As per Annexure -I
02	Shredder Machine	90-100 Sheets Strip Cut 8mm, Paper / CD/ CC/ Staples	01

Note:* These are indicative/Approx. Quantity. It is sole discretion of the University to increase or decrease the above Quantity.

Annexure 1

Item No 1: Laboratory Instruments; Technical Specifications

1. **Pharma Refrigerator (Quantity 1); Specifications:** Capacity 300 Ltrs, Temp range +1 °C to +10 °C, Automatic Door Closing, Digital Temperature display; Adjustable shelves(chiller) freezing shelves (freezer), Digital microprocessor controller with display, Glass door.
2. **Vertical deep Freezer: (Quantity 1); Specifications:** Single Solid Door, Digital Microprocessor controller with display, No. of shelves or Drawers: 5 or more, wheel on base and lock in door, capacity 340 Ltr or more, Temp. range:(-)16 Degc to (-) 24Degc, Preferable with dedicated online min 4 hrs backup UPS
3. **Horizontal Laminar Flow: (Quantity 1); Specifications:** HEPA Filter Grill, Microprocessor Controlled Feather Touch switch panel Et Speed, Noise Level<60 Dbor less at 1 Meter from the face of the equipment, Pressure Gauge Minihelic gauge. HEPA Grill, Table Top and Light Canopy Internal surface, fitted with excellent quality UV and florescent tube, Galvanized Iron Sheet with Epoxy Polyester preferable, Thermosetting Powder, solid wheels
4. **Ice Flakes & Ice cube machines: (Quantity 1); Specifications:** Capacity (25 or more Kg/24hrs), Bin capacity (more than 12Kg, Air cooled, Control board with display, Option of dice & bullet shape, Option of vertical & horizontal evaporator, Stainless steel, Adjustable feet.
5. **WATER DISTILLATION EQUIPMENT:(Quantity 1);Specifications:** Output min 2.0 liters/hr, double stage, cabinet type and automatic (preferable but not essential), Replaceable Silica Sheathed (Quartz) Heater, stand with powder coated for rust free operation, Boiler must be with Replaceable Constant Level Device for easy draining and cleaning of boiling chamber, additional built-in safety preferable.
6. **AUTOCLAVE: (Quantity 1); Specifications:** Vertical, Working chambervolume size18 inch Dia X 30 inch Depth or more, Moulded rubber gasket, Low water level cut off, End of cycle buzzer, Fitted with a Safety Valve for added safety, Pressure Gauge and Temperature Indicator, Lid fitted with pressure gauge, manual exhaust valve & vacuum breaker cum purge valve, Stainless Steel made perforated basket.
7. **Bench-top Incubator Shaker:(Quantity 1); Specifications:** Temperature Range: 5°C to 60°C, Temperature Set Division: $\pm 0.1^{\circ}\text{C}$, Temperature Uniformity : $\pm 1^{\circ}\text{C}$, Shaking Speed : 30-300rpm (± 10 rpm), Timer : 1 minute to 500 hours, platform size, 400x370 mm with Standard Capacity: min 50mlx5, min 100mlx5, min 250mlx4 min 500mlx3, Alarms programmed to warn of setpoint deviations, Mirror-finished stainless steel interior, easy-to-read LCD display.
8. **Refrigerated Centrifuge: (Quantity 1); Specifications:** Maximum speed: approx. 16,00rpm, Acceleration time to max.rpm: <5Braking time from max.rpm: <15 s, Soft ramp: AdjustableTimer: 30 s to 99.59 h – continuous, Noise level - <60 dB, Temperature range: -0°C to 40°C, Backlit graphical liquid crystal display, rotor for 30 x 1.5/2.0ml tubes, one extra rotor with 6 x 15 ml / 50 ml Falcon, Bench-top and light weight type preferred.

TENDER FORM

Tender No. DHSGSU/S&P/2013-14 /04..... Dt. -----

To,
Dr. Harisingh Gour Vishwavidyalaya,
Sagar, 470003, MP

Dear Sir,

- 01. I/We hereby offer to supply the _____ (name of Item) as per specifications given in this tender. I/we shall be bound by a communication of acceptance issued by you.
- 02. I/We have understood the Instruction to bidders and Conditions of Contract in the form as enclosed with the invitation to the tender and have thoroughly examined the specifications quoted in the Schedule hereto and am/are fully aware of the nature of the goods required and my/our offer is to supply the goods strictly in accordance with the specifications and requirements.
- 03. A crossed Demand Draft in favour of Registrar, Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.), payable at Sagar for Rs..... (Rupees..... only) as Security Deposit is enclosed. The Draft is drawn onBank payable at Sagar.
- 04. The following have been added to form part of this tender.
 - (a) Schedule of requirements, quoting the make only duly signed and stamped (without indicating price)
 - (b) Copy of Valid Central/State sales tax registration certificate.
 - (c) Proof of manufacturing Unit, dealership certificate/general order suppliers.
 - (d) Statement of deviations from financial terms & conditions, if any.
 - (e) Any other enclosure. (Please give details)

We undertake to execute all orders which have been placed to meet emergent requirements on priority basis. Certified that the bidder is:
A sole proprietorship firm and the person signing the bid document is the sole proprietor/ constituted attorney of the sole proprietor,

Or

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney.

Or

A company and the person signing the document is the constituted attorney.

NOTE: Delete whatever is not applicable. All corrections/deletions should invariable be duly attested by the person authorized to sign the bid document).

We do hereby undertake, that, until a formal notification of award, this bid, together with your written acceptance thereof shall constitute a binding contract between us.

Yours faithfully,

Place:-----
Dated:-----
Address:.....
Telephone:
FAX.....
E-mail.....

(Signature of bidder)

Company Seal.....

Terms, Conditions and General Information:

01. Tender Document Fee and Processing Fee: Rs 1000/- (*Non refundable*) By the bidder for each Item(s) in favour of Registrar, Dr. Hari Singh Gour University, Sagar (M.P.)
02. Purchase of Tender Document: Tender document may be downloaded from the University website www.dhsgsu.ac.in or can be purchased from the Store & Purchase Section, Admn. Building, Dr. H S Gour University, Sagar on payment of fee (Rs. 1000.00) as specified above. Tender document downloaded from the website should be accompanied with the tender document fee Rs. 1000.00 in the form of Demand Draft, failing which bid will be rejected.
03. The University shall not be responsible for any delay/loss or non-receipt of tenders by post and must be received through Registered / Speed Post only.
04. No unsolicited correspondence shall be entertained after submission of the offer.
05. Bidder must sign and stamp all the pages of tender document and supporting documents towards acceptance of the terms and conditions of the tender.
06. Tender Document Fee / Processing Fee or security deposit must be enclosed with the Tender Form/ Bids without Security Deposit will summarily be rejected.
07. **Quoting merely the lowest price does not confirm any right to any bidder for award of supply order. The University's Purchase Committee, reserves the right to select the equipment from any bid, ever after opening the financial bid, under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional/special features, compatibility with existing system, training, etc.**
08. Tender is not transferable.
09. Tenders received through By Hand / Fax/e-mail/courier, / etc. will not be accepted.
10. Separate Bids for each Item(s), complete in all respects superscribing the envelope 'Tender for' Item No.....must reach the Assistant Registrar (Store & Purchase) Dr. Harisingh Gour University, Sagar-470003(M.P.) Bids received late shall not be entertained.
11. **Price Schedule:** Price should include the Delivery, installation, commissioning, training charges (if any), etc. at the University. The prices quoted shall remain final until equipment is supplied to the University.
12. **Quoting the Core price & Tax, Duties, Discount etc. :**Taxes / duties / discounts, if applicable, are to be explicitly and separately shown in the bid.
13. **Warranty/Guarantee :** As per company policy.
14. The information pertaining to infra-structural, power and any other requirement for satisfactory installation and commissioning of the whole system must be provided by the bidder, at least 120 days in advance of the installation to be commenced if purchase order is issued. All drawings for electrical connections, electrical safety items piping work etc. must be provided in detail.
15. Complete technical specifications and literature, including process flow, to be included with the quotation. Manufacturers of various major parts/equipment must be mentioned explicitly.

16. A clear statement regarding availability of after-sales service and availability of spare parts should be included.
17. If the bidder is an authorized representative in India, they are required to inform their technical ability to take care of the problems in the system, if developed later within the warranty and outside the warranty period.
18. The validity of the quotation should be at least 180 days from the closing date of bid.
19. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.
20. To safe guard the interests of the University, additional terms & conditions will be incorporated in the purchase order, if needed.
21. **Dispute:** In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.
22. **Power to reject the offer:** The University reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest offer at any stage without assigning any reason there of. Any offer containing incorrect and incomplete information shall be liable for rejection.
23. **Liquidated damages:** Timely supply of the ordered items, installation, commissioning (wherever is applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specified in the Purchase order, a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a max. of 7.5% in respect of items which are not supplied. The decision of the University shall be final in this regard.
24. Two-Bid System has to be strictly followed. (One for Technical Bid and another for Commercial Bid in separate covers).

Sd/-
(Registrar)