

**Dr. Harisingh Gour Vishwavidyalaya, SAGAR.(M.P.)-470 003**

**(A Central University)**

**TENDER NOTICE**

**No. DHSGSU/S&P/2014-15/14**

**Dated 01.01.2015**

The University invites sealed Tenders from the Manufacturers/ authorized dealers/ suppliers/ vendors for establishment of language lab as per list available in the University website.

The complete technical details with Specifications of Item(s), Eligibility, Tender document Fee, Processing Fee, Security Deposit, Address and procedure of Tender are available at the University website **[www.dhgsu.ac.in](http://www.dhgsu.ac.in)**. The last date for submission of tender on or before 21.01.2015 in the **Store & Purchase Section**.

Sd/-  
**(Registrar)**

**TENDER FORM**

Tender No. DHSGSU/S&P/2014-15/14..... Dt. 01.01.201

To,  
Dr. Harisingh Gour Vishwavidyalaya,  
Sagar, 470003, MP

Dear Sir,

- 01. I/We hereby offer to supply the \_\_\_\_\_ (name of Item) as per specifications given in this tender. I/we shall be bound by a communication of acceptance issued by you.
- 02. I/We have understood the Instruction to bidders and Conditions of Contract in the form as enclosed with the invitation to the tender and have thoroughly examined the specifications quoted in the Schedule hereto and am/are fully aware of the nature of the goods required and my/our offer is to supply the goods strictly in accordance with the specifications and requirements.
- 03. A crossed Demand Draft in favour of Registrar, Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.), payable at Sagar for Rs. .... (Rupees..... only) as Security Deposit is enclosed. The Draft is drawn on.....Bank payable at Sagar.
- 04. The following have been added to form part of this tender.
  - (a) Schedule of requirements, quoting the make only duly signed and stamped (Without indicating price)
  - (b) Income Tax clearance certificate.
  - (c) Copy of last audited balance sheet.
  - (d) Copy of Valid Central/State sales tax registration certificate.
  - (e) Copies of relevant major purchase orders executed during last two years for Govt. Depts., PSUs & Central Autonomous bodies.
  - (f) Proof of manufacturing Unit, dealership certificate/general order suppliers.
  - (g) Statement of deviations from financial terms & conditions, if any.
  - (h) Any other enclosure. (Please give details)

We undertake to execute all orders which have been placed to meet emergent requirements on priority basis. Certified that the bidder is:

A sole proprietorship firm and the person signing the bid document is the sole proprietor / constituted attorney of the sole proprietor,

**Or**

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney.

**Or**

A company and the person signing the document is the constituted attorney.

NOTE: Delete whatever is not applicable. All corrections/deletions should invariable be duly attested by the person authorized to sign the bid document).

We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof shall constitute a binding contract between us.

Yours faithfully,

Place: -----

(Signature of bidder)

Dated: -----

Address.....

Company Seal.....

Telephone: .....

FAX.....

E-mail.....

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### **Terms, Conditions and General Information:**

- 01.** Tender Document Fee/Processing Fee: Rs 1000/- (*Non refundable*) and **Earnest Money Deposit(EMD)** 2% of the Price quoted by the bidder of each(s)Equipment/Instrument in favour of Registrar, Dr. Hari Singh Gour University, Sagar (M.P.)
- 02.** Purchase of Tender Document: Tender document may be downloaded from the University website **www.dhgsu.ac.in** or can be purchased from the **Store & Purchase Section**, Dr. H S Gour University, Sagar on payment of fee (Rs. 1000.00) as specified above. Tender document downloaded from the website should be accompanied with the tender document fee Rs. 1000.00 in the form of Demand Draft, failing which bid will be rejected.
- 03.** The University shall not be responsible for any delay/loss or non-receipt of tenders by post.
- 04.** No unsolicited correspondence shall be entertained after submission of the offer.
- 05.** Bidder must sign and stamp all the pages of tender document and supporting documents towards acceptance of the terms and conditions of the tender. The bidders must send separate
- 06.** Tender Document Fee/ Processing Fee and EMD must be enclosed with the Tender Form and Commercial Bid respectively Bids without Tender fee and EMD will summarily be rejected.
- 07.** Quoting merely the lowest price does not confirm any right to any bidder for award of supply order. The University's Purchase Committee, reserves the right to select the equipment from any bid, ever after opening the financial bid, under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional/special features, compatibility with existing system, training, etc.
- 08.** Tender is not transferable.
- 09.** Tenders received through Fax/e-mail will not be accepted.
- 10.** **Separate Bids for each Item(s) and Technical and Financial**, complete in all respect super scribing the envelope 'Tender for .....'Item No ..... must reach the **Assistant Registrar (Store & Purchase)** Dr. Harisingh Gour University; Sagar-470003(M.P.) Bids received late shall not be entertained.

11. **Warranty:** As per company policy.
12. The validity of the quotation should be at least 180 days from the closing date of bid.
13. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.
14. To safe guard the interests of the University, additional terms & conditions will be incorporated in the purchase order, if needed.
15. **Dispute:** In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.
16. **Power to reject the offer:** The University reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest offer at any stage without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.
17. **Liquidated damages:** Timely supply of the ordered items, installation, commissioning (wherever is applicable) and training etc. is the essence of the contract. In case of failure to supply within the time specified in the Purchase order, a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a max. of 7.5% in respect of items which are not supplied. The decision of the University shall be final in this regard.
18. **EMD/Security Deposit:** EMD/Security Deposit will be refunded without any Bank interest.

Sd/-

**(Registrar)**

## **Dr. Hari Singh Gour University tender for setting up a Language Laboratory in its Campus**

### **Scope of the Project:**

Dr. Hari Singh Gour University (DHSGU) wants to install English Language Lab in its campus. Offers are invited from the potential vendors satisfying the following criterion.

Closing date of Tender is - **January 21<sup>st</sup>, 2015**

### **Criterion for Evaluation and Selection of Vendor**

#### **Essentially Required :**

The supplier / bidder has to provide a turn key solution wherein along with the software they are supposed to supply fully integrated Multimedia Hardware Language Lab System with 1 Teacher System and 30 Student Receiving Stations with 1no. teacher having I-3 processor, 4GB RAM, 1 TB HDD, 10/100/1000 Ethernet, USB: 4 external USB Ports ; 2 USB 3.0 via add-on cards, Audio: Six back-panel connectors: microphone-in, line-in, and 4 line-out to support 5.1 audio jack; two front-panel connectors for headphone-output and microphone-in, Other: HDMI, VGA port, S/PDIF connector, eSATA, RJ-45 (10/100/1000 Ethernet) with 30 Receiving Station having configuration of Intel Atom 1.6GHz Embedded, 1 GB Ram Memory, 10/100 Ethernet, 2- ps2 ports, 6 USB ports, 1-VGA port, Intel HD Audio, 12V @ 5A 60W DC adaptor including 31 nos. Headphones, Keyboards, mouse, LCD Monitors, CAT5 Network cables and 100/1000 switch supplied along with one printer for the teacher along with all necessary furniture comprising of 1 Table with 1 Chair for Teacher and booth for 30 Students with front side glass and both side compressed wood. 30 Chairs for students. As a complete turn key installation with all the required Installation, Commissioning and Training completed in the universities.

#### **Other criteria:**

<b>S/No.</b>	<b>Criteria</b>	<b>Vendor Comments Yes/No</b>	<b>Attachments</b>
	<b>Vendor's specific requirements:</b>		
01	The publisher of this English Software content should have the experience of minimum 20 years and the necessary certificate is to be attached.		Certificate of incorporation. Please give details
02	The publisher or the supplier must be an ISO 9001:2008 certified company		ISO Certificate
03	The supplier/principals must be in the business of supplying Language labs for a minimum period of 5 years and documentary proof of the same has to be submitted to substantiate the claim by means of order copies received from customers, clearly stating supply of Language Lab failing which the tender will be rejected		Please give details for the Same
04	The supplier/principals should have done a minimum business of at least 75 Lakhs per year for the last 5 years exclusively for the supply of language labs and content. The above should be certified by the auditor and submit a detailed report for these 5 years by giving name of the customers/Order value of each order year wise, clearly stating Language Lab / English content failing which their tender will be rejected		Please confirm this requirement, with deviations if any

05	The supplier/principals should have executed directly and not through any other company, principal, supplier/principals or agency a single order preferably from the Indian government for a value not less than Rs.1 crore exclusively for supply of language labs and proof of the same has to be submitted, like Purchase Order copies clearly stating Language Lab / English content etc, failing which the tender will be summarily rejected.		Please confirm this requirement, with deviations if any												
06	The software content offered must be state of the art internationally published Software only. The Interactive Multimedia based English Teaching Content should be designed and published internationally and should have both Indian Accents and International Accents along with the original license from the international publishers only. This feature is mandatory for any software program to technically qualify or else will be summarily rejected		Please confirm this requirement, with deviations if any												
07	The supplier/principals must have a latest current dated authorization from his international software publisher addressed directly to us clearly authorizing him to bid on their behalf and the letter duly signed and sealed must be submitted in the technical bid		Please give details for the same												
08	The English content offered by any vendor/ agency should be in use by any central/ state government English language teaching institute namely CIEFL/ RIE which specializes in teaching of English to government school teachers and the vendor must attach a certificate from any of these two agencies certifying the quality, pedagogy of the content offered by them, failing which the tender will be rejected		Please confirm this requirement, with deviations if any												
09	The bidder should have supplied their English Content Program / Language Labs to minimum 25 universities in India and documentary proof (copy of purchase order) of the same should be submitted for the tender to be technically accepted.		Please give names of the Universities												
10	<p>The following criteria shall be used to evaluate the technical bids:</p> <table border="1"> <thead> <tr> <th>S.NO</th> <th>PARTICULARS</th> <th>POINTS SYSTEM</th> <th>MARKS</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>A. BASED ON TECHNICAL BID DOCUMENTS</b></td> </tr> <tr> <td>1</td> <td>No. of years since the bidder is engaged in similar projects / solutions business (as on 31.03.2014)</td> <td>           More than 15 years            7 – 14 years            4 – 7 years            Less than 3 years         </td> <td>           7            4            2            0         </td> </tr> </tbody> </table>	S.NO	PARTICULARS	POINTS SYSTEM	MARKS	<b>A. BASED ON TECHNICAL BID DOCUMENTS</b>				1	No. of years since the bidder is engaged in similar projects / solutions business (as on 31.03.2014)	More than 15 years 7 – 14 years 4 – 7 years Less than 3 years	7 4 2 0		Please confirm this requirement, with deviations if any
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<b>A. BASED ON TECHNICAL BID DOCUMENTS</b>															
1	No. of years since the bidder is engaged in similar projects / solutions business (as on 31.03.2014)	More than 15 years 7 – 14 years 4 – 7 years Less than 3 years	7 4 2 0												

2	Average turnover of bidder in last three financial years as on 31.03.2014	Year 2013 – 2014 > 10Crores Year 2012 – 2013 > 6 Crores Year 2011- 2012 > 5 Crores < 5 Crores	7 5 3 1
3	Quality certifications	ISO 9000	3
4	No of Language Lab installations in India	> 1500 1000 – 1500 < less than 1500	7 3 2
5	No of English Software / Language Lab projects completed in Universities in India	> 50 Universities < 25 Universities	11 5
<b>B. BASED ON DEMONSTRATION</b>			
6	Interactive content, Marking facility and recording facility in each page		10
7	Visual graphics for comparison of audio pronunciation		10
8	Report for student performance		10
9	Grading based on the CEFR (Common European Framework of Reference)		15
10	Level of Interactivity		10
11	Overall Impact – attractiveness, self-instructional, adaptable and usable over longer period of time		10
<b>Note: The details given above without the relevant technical</b>			

	<p><b>documents / catalogues will not be considered.</b></p> <p><b>The Financial bids of only those bidders, who have scored at least 85 marks in the technical evaluation process, will be opened.</b></p>		
11	<p>The software program should be a multiple structured base level program covering six aspects of English language training namely grammar, reading, writing ,listening , speaking and pronunciation, accessible through a single screen with a built in note pad, feature and progress chart on the main screen.</p>		<p>Please confirm this requirement, with deviations if any</p>
12	<p>All these 6 learning areas should have minimum 15 units of learning each with pronunciation section having at least 25 units to practice and pronounce. The software should have the option to go back to the main screen at any point in time of the learning or the teaching at the click of a button for easy navigation and is a mandatory feature or else it will be rejected</p>		<p>Please confirm this requirement, with deviations if any</p>
13	<p>The pronunciation unit should have minimum 25 units with each allowing the option to listen to the word at the start, middle and end of the spoken word and then practice their own recording also and also there should be a video lesson showing the lip movement of each of the 25 units being taught</p>		<p>Please confirm this requirement, with deviations if any</p>