



## **TENDER FOR**

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**NAME OF WORK – SUPPLY OF HOSTELS FURNITURE**

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**Feb 2016**

**N.I.T. No. R/S&P/2016/845**

**Date of Release of tender 04.02.2016**

**Last Date & Time of submission of tender 03.03.2016 up to 4.30 pm**

**Date & Time of opening of tender (Tech. Bid) 04.03.2016 at 3.30 pm**

**Date & Time of opening of Financial Bid - Will Be Informed Later**

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## Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)

### NAME OF WORK: **Supply of Hostels Furniture**

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This NIT contains Thirty Six pages only

**REGISTRAR**

Dr. Harisingh Gour Vishwavidyalaya

Sagar (M.P.)

## निविदा आमंत्रण सूचना (N.I.T.)

क्र. आर/S &P /2016 /845

सागर, दिनांक 4.02.2016

डॉक्टर हरीसिंह गौर विश्वविद्यालय सागर द्वारा निम्नलिखित कार्य हेतु मुहर बंद मद दर निविदाएँ, ISO-9001, ISO-14001 एवं ISO-18001 प्रमाणपत्र धारी एवं वांछित क्षेत्र में अनुभवी एवं उचित श्रेणी के निर्माता और प्रतिष्ठानों से दिनांक 03.03.2016 समय 4.30 बजे (सायं) तक सहायक कुलसचिव, क्रय एवं भंडार कार्यालय में केवल पंजीकृत अथवा स्पीड पोस्ट द्वारा आमंत्रित की जाती है। उक्त तिथि तक प्राप्त निविदाये समिति कक्ष में क्रय समिति डॉ. हरीसिंह गौर वि.वि. द्वारा खोली जायेगी। उपरोक्त समय एवं तिथि के उपरांत प्राप्त निविदाओं पर विचार नहीं किया जायेगा।

S. No.	Name of Work and location	Estimated Cost put to tender (In Rs.)	Earnest Money (In Rs.)	Cost of Tender document/ Form (In Rs.)	Completion Period for Supply	Last date of submission of Tender Form/Bid	Time and Date of Opening of Technical Bid
1.	Supply of Hostels Furniture	15000000.00	300000.00	1500.00	3 months	03.03.2016	3.30 PM 04.03.2016

The complete tender documents alongwith eligibility criteria and other details can be seen and downloaded from the University official website [www.dhgsu.ac.in](http://www.dhgsu.ac.in).

**REGISTRAR**

Dr. Harisingh Gour Vishwavidyalaya

Sagar (M.P.)

**DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR, M.P.  
STORE & PURCHASE SECTION**

**TENDER FOR SUPPLY OF FURNITURE**

Cost of tender: Rs.1500/-(Non-Refundable)

TENDER No: R/S&P/ 2016/845 Dated 04.02.2016

Tender Closing Date:

Tenders Opening:

Venue for Submission of  
Tender:

Assistant Registrar ,Stores & Purchase  
Department Dr. Harisingh Gour  
Vishwavidyalaya , Sagar ( M.P.), India,  
470003

Opening of Technical Bids:

Venue: Committee Hall,Dr. Harisingh  
Gour Vishwavidyalaya Sagar (M.P.)

Opening of Financial Bids:

Will be informed later.

**Changes/Amendments if any in tender documents , will be displayed only on the University website at [www.dhsgsu.ac.in](http://www.dhsgsu.ac.in). No intimation shall be sent individually. Bidders are requested to keep on checking the website for any such changes.**

**DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR, M.P.**  
**STORE & PURCHASE SECTION**

**1. Tender Notice**

**TENDER No: R/S&P/2016/845 Dated 04.02.2016**

The STORE & PURCHASE Section, Dr. Harisingh Gour Vishwavidyalaya, Sagar(M.P.) invites sealed tenders from manufacturers/suppliers of furniture items for use in Hostels & Class Rooms in the Vishwavidyalaya.

*(Dr. Harisingh Gour Vishwavidyalaya, Sagar, M.P. is an Autonomous Body under the Ministry of Human Resource Development, Govt. of India)*

➤ The following documents giving full details are enclosed:-

- 1) Annexure-I - General Terms and Conditions including eligibility conditions.
- 2) Annexure-II – Specifications & Drawings of furniture required.
- 3) Annexure-III - Proforma for Technical Bid and Undertaking.
- 4) Annexure-IV - Proforma for Financial Bid.

**2. Schedule:**

- a) Due date and time of receipt of tender: **03.03.2016 upto 4.30 PM**
- b) Address for submission of tender: **Assistant Registrar, Stores & Purchase Department Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.), India, 470003**
- c) Opening of Technical Bids:

**03.30 PM hours on 04.03.2016**

**Venue: Committee Hall, Dr. Harisingh Gour Vishwavidyalaya Sagar (M.P.)**

3. The tender documents can only be downloaded from the website of the Vishwavidyalaya: **www.dhsgsu.ac.in**
4. The tender, complete in all respect, must be received in the designated office before the due time and on or before the due date. The tenders received after the due date and time will not be considered. All outstation tenders sent by registered/speed post must be received in the designated office before due time on the due date. This office shall not be responsible for any kind of delay in submission of the tender.

The tender is not transferable. Only one tender shall be submitted by one Supplier.

**DR. HARISINGH GOUR VISHWAVIDYALAY, SAGAR, M.P.**  
**STORE & PURCHASE SECTION**

ANNEXURE –I

**TENDER No: No: R/S & P/2016/845**

**GENERAL TERMS AND CONDITIONS INCLUDING ELIGIBILITY CONDITIONS**

**1) Parties:**

The parties to the Contract are the Tendering Firm and Registrar, Dr. Harisingh Gour Vishwavidyalay, Sagar ( M.P.)

**2) Addresses:**

For all purposes of the contract including arbitration there under, the address of the firm mentioned in the tender shall be final unless the firm notifies a change of address by a separate letter sent by Speed Post/ registered Post with acknowledgement due. The firm shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

**3) Preparation and Submission of Tender:**

The tender should be submitted in two parts viz. Technical Bid and Commercial Bid in the proforma given in Annexure-III and Annexure-IV respectively with each Bid kept in a separate sealed cover. Each cover must contain the address of the Bidder, and should be subscribed with the statement “Technical Bid” and “Commercial Bid”, as the case may be. These two covers should then be kept in an another sealed cover addressed to:

Assistant Registrar, Stores & Purchase Department

Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.), India, 470003

This sealed cover should be duly subscribed with the statement “Tender for Supply of Furniture Items at Store & Purchase, Dr. Harisingh Gour Vishwavidyalaya, Sagar, M.P.” and

TENDER No: No: R/S& P/2016/845 Dated 04.02.2016

**4) Signing of Tender:**

Individual signing the tender or other documents connected with contract must specify whether he/she signs as:

- a) A “sole proprietor” of the firm or constituted attorney of such sole proprietor;
- b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c) Director or a principal officer duly authorized by the Board or Directors of the Company, if it is a company.
- d) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the persons so signing had no authority to do so, STORE & PURCHASE Section of the Vishwavidyalaya shall, without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- e) The tenderer must sign and affix his/her firm’s stamp at each page of the tender document and all its Annexure as the acceptance of the offer made by the tenderer will be deemed as a contract and a formal agreement will also be drawn regarding the contract.

## **5) Technical Bid**

The Technical bid should be submitted in form given in Annexure-III.

All columns of the proforma should be filled and accompanied by DDs towards Earnest Money Deposit, cost of tender paper and documentary evidence/brochure etc. in support of the information provided against different columns, failing which the Bid would be liable for cancellation.

## **6) Commercial Bid:**

- 6.1 The Commercial Bid should be submitted in form given in Annexure-IV. The Commercial Bids of only those bidders who are short-listed after evaluation of Technical Bids will be opened. A Committee constituted by the Vice -Chancellor will evaluate the Technical Bids and Commercial bids.
- 6.2 A consolidated price should be quoted for the item along with its break up showing different items of charge. The consolidated price quoted shall be firm and final and payable for the goods delivered, installed and commissioned at the location communicated by the Vishwavidyalaya. No payments other than the amount shown as consolidated price shall be made by the Vishwavidyalaya. If any statutory levy is found applicable, the same shall be borne by the tendering firm. The only deviation to the preceding statement could be the levies revised upward or introduced by State or Central Government after the submission of the tender by the bidder, in which case the Bidder shall produce documentary evidence. The total consolidated price quoted shall be the basis for determining L-1.
- 6.3 At the time of payment of bills, the Income Tax, if any, shall be deducted at source as per Government Rules and guidelines as may be prevailing at the time of payment.
- 6.4 The detail specifications & drawings of furniture are available in Annexure-II.

## **7) Validity:**

The bids shall be valid for a period of 90 days from the date of opening of the Financial Bid.

## **8) Opening of Tender:**

The Technical bids shall be opened on [04.03.2016 at 03:30 P.M.](#) in Stores and Purchase Section of the Vishwavidyalaya. The tenderer is at liberty to attend either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and a proof of identification. Those who will qualify in Technical Bid evaluation shall be intimated on phone/ by fax/by e-mail.

## **9) Criterion for Evaluation of Tenders:**

The evaluation of the tenders will be made first on the basis of technical information furnished in form given in Annexure-III and sample furniture items provided by the tenderer, then on the basis of commercial information furnished in form given in Annexure-IV. The Commercial Bid (Annexure- IV) of only those firms that are found eligible based on technical parameters and eligibility conditions will be opened. Any inferences drawn by the tenderers or their representatives during the opening of the Technical Bid will be their own view and The Registrar, Dr. Harisingh Gour Vishwavidyalaya will not be responsible and required to abide by the same. The reasons for selection or rejection of a particular tender will not be disclosed.

## **10) Right of Acceptance:**

- 10.1 The Vishwavidyalaya reserves all rights to reject any tender including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the Vishwavidyalaya in this regard shall be final and binding.
- 10.2 Any failure on the part of the bidder to observe the prescribed procedure and any

attempt to canvas for the purchase order will prejudice the firm's quotation.

**11) Communication of Acceptance:**

Successful bidder will be informed of the acceptance of his bid by speed post/ fax/on phone.

**12) Time Schedule for supply of furniture:**

The supply must be completed within 90 (Ninety) days of receipt of the confirmed Purchase Order. However, the University may consider suitable time extension on the reasonable ground on the request of the vendor maximum for a period of the 30 days from the last date of scheduled supply.

**13) Penalty:**

In the event of the firm failing to:

- (i) Observe or perform any of the conditions of the Purchase order as set out herein; or
  - (ii) Execute the order in good condition to the satisfaction of STORE & PURCHASE Section of the Vishwavidyalaya .
- (a) It shall be lawful for STORE & PURCHASE Section of the Vishwavidyalaya , in its discretion, in the former event to remove or withhold any part of the order until such times as it may be satisfied that firm is able to do and will duly observe the said conditions and in the latter event to reject or remove as the case may require any order executed otherwise than in a good condition and to the satisfaction of STORE & PURCHASE Section of the Vishwavidyalaya and by the time fixed by it and in both or either of the events aforesaid to make such arrangements as it may think fit for the execution of the order so removed or order in lieu of that so rejected or removed as aforesaid on account and at the risk of the firm.
- (b) Provided further that if in either event any excess cost be incurred by reason of the difference between the prices paid and the accepted rates, STORE & PURCHASE Section of the Vishwavidyalaya may charge the amount of such excess cost to the firm and the same may at any time thereafter be deducted from any amount that may become due to the firm under this or any other contract or maybe demanded of him to be paid within seven days to the credit of the Vishwavidyalaya.

In the event of discovery of any error or defect due to the fault of the firm/vendor at any time after the delivery of goods ordered, the firm/vendor shall be bound, if called upon to do so, to rectify such error or defect at his own cost to the satisfaction of and within the time fixed by the Vishwavidyalaya. In the event of the delivery of any defective work, which owing to urgency or for any other reason cannot be wholly rejected, the Vishwavidyalaya shall have the power to deduct from any payment due to the firm such sum as it may deem expedient. In the event of work being wholly rejected, STORE & PURCHASE Section of the Vishwavidyalaya may at its discretion either:

- (c) The Vishwavidyalaya may:
  - (i) Permit the firm/vendor to re-do the same within such time as it may specify at firms own cost of all sorts i.e. materials, labour, equipments, overheads, transportation etc; or
  - (ii) Arrange to get the additional work done elsewhere and by any other person or from any other source than the firm/vendor in which case the amount of extra cost, if any, shall be recovered from the contractor in the manner provided in sub-clause(b) of this clause.

**14) Breach of Terms and Conditions:**

In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof and nothing will be payable by the Vishwavidyalaya in that event.

**15) Subletting of Work:**

The firm shall not assign or sublet the work or any part of it to any other person or party.

**16) Right to Call upon Information Regarding Status of work:**

STORE & PURCHASE Section of the Vishwavidyalaya, shall have the right to call upon



information regarding status of work at any point of time.

**17) Tolerance Clause:**

- 17.1 Vishwavidyalaya, the purchaser, reserves the right to place the orders on the successful tenderer for any additional quantity at the same rates quoted by the bidder. At the option of the purchaser, the quantity can also be reduced when felt necessary.
- 17.2 The tenderers are bound to accept the orders for additional/less quantity under this clause if orders are issued at the time of placement of contract, or during the currency of the contract.
- 17.3 If different rates for specific items of furniture or slab rates are quoted, the tenderer shall apply the additional quantity in respect of each specific item and each slab at the respective rates quoted by the firm for these items at these slabs.

The withdrawal of any slab rates after opening of tender will render entire tender invalid and invite action which may result banning of business dealing with firms/suppliers including in such practices, besides forfeiture of the Earnest Money Deposits.

**18 LIQUIDATED DAMAGES:**

In the event of failure to deliver the ordered stores items within the stipulated date/period in accordance with the samples and/or specifications mentioned in the Contract /Purchase Order and in the event of breach of any of the terms and conditions mentioned in the Contract, the purchaser is entitled:-

- 18.1 To recover from the successful bidder/ supplier as agreed liquidated damages, a sum of 1% (one percent) value per week will be imposed subject to a maximum of 5 % of the Purchase order value.
- 18.2 Or to purchase elsewhere, after due notice to the successful bidder/ supplier on the account and at the risk of the defaulting bidder/ supplier the stores not supplied or other of similar description or in failure to render any service undertaken without cancelling the order /contract.
- 18.3 To cancel the order or a portion thereof and if so desired to purchase the stores under the contract at the risk and cost of the defaulting bidder/ supplier.
- 18.4 To extend the period of delivery or services with or without penalty as may be considered fit and proper, the penalty, if imposed shall not be more than the agreed liquidated damages referred to in sub-clause (i) above.
- 18.5 To forfeit the Performance Security Deposit fully or partly.
- 18.6 Wherever, under this contract, a sum of money is recoverable from and payable by the bidder/ supplier, the Purchaser shall be entitled to recover such sum by appropriating in part or in whole by deducting any sum or which at any time thereafter may become due to the successful bidder in this or any contract. If this sum be not sufficient to cover the full amount recoverable, the successful bidder shall pay the Purchaser the remaining balance on demand.
- 18.7 The bidder/ supplier shall not be entitled to any gain on any such purchase.
- 18.8 On explicit request of the bidder/supplier the Purchaser, at its sole discretion, shall have the right to extend the date of delivery wherever he is satisfied that there are good and sufficient reasons for such extension.

**19 FORCE MAJEURE:**

“Force Majeure” shall mean any event beyond the reasonable control of the purchaser or the Bidder/Supplier, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected.

1. If either party is prevented, hindered or delayed from or in performing any of its

obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances there of within fourteen (14) days after the occurrence of such event.

2. No delay or nonperformance by either party hereto caused by the occurrence of any event of Force Majeure shall:
  - a) constitute a default or breach of the Contract
  - b) give rise to any claim for damages or additional cost or expense occasioned thereby
  - c) If and to the extent that such delay or nonperformance is caused by the occurrence of an event of Force Majeure.
3. Notwithstanding clause (iii) above, Force Majeure shall not apply to any obligation of the Purchaser to make payments to the Bidder/Supplier herein.

**20. Risk Purchase:-**

In the event of the Bidder/ Supplier's failure to supply the ordered stores/General Stationery and Computer Stationery Items of acceptable quality in scheduled delivery period, or the services as per the contract, the purchaser reserves the right to procure the ordered stores/Items from any other source at the Bidder/ Supplier's risk and cost and all such expenses and losses incurred by purchaser in this regard shall be borne by the Bidder/ Supplier. Further, the purchaser shall retain the right of forfeiture of Performance Security and or any other action(s) as deemed fit.

**21) Terms of Payment:**

- 21.1 Goods is to be supplied by the tenderer F.O.R at Dr. Harisingh Gour Vishwavidyalay, Sagar on specified address strictly as specified in purchase order.
- 21.2 All payments shall be made by Account Payee cheque/TT mode only after satisfactory supply, installation and commissioning of the furniture items.
- 21.3 Store & Purchase Section of the Vishwavidyalaya shall be at liberty to withhold any of the payments in full or in part subject to recovery of taxes including TDS as applicable and recovery of penalties mentioned in preceding para.  
The term "payment" mentioned in this para includes all types of payments due to the firm/vendor arising on account of this contract.
- 21.4 The University may consider the intermediary payment on the request of the vendor after supply & successful installation of the furniture in order but not below one third of the total supply of the confirmed purchase order value.

**22) Eligibility conditions:**

The manufacturers who have been in the business of manufacturing furniture/ hostel furniture for more than 10 years.

- 22.1 The supplier must be either itself a manufacturer or authorized vendor of the manufacturer;
- 22.2 The tenderer should have minimum experience of three similar works each costing not less than 40% of tender value or two similar works each costing not less than 60% of tender value or one similar work costing not less than 80% of tender value in last 7 year ending 31.03.2015.
- 22.3 The technical bid must be accompanied by the manufacturer's catalogues/brochures and photograph etc. (in original) in respect of the product offered.
- 22.4 The Tenderer must have PAN/TIN No. and VAT Registration No. and must submit legible attested copies of PAN/TIN No. and VAT Registration No. with Technical Bid. Technical Bid not accompanied by these documents would be summarily rejected.
- 22.5 The bidder must give warranty of at least 12 months of the products supplied and should undertake to rectify/attend to the complaints within 5 days, excluding Sundays/Holidays during the warranty period.
- 22.6 The period of warranty offered for the product will be a criterion in case more than one bidder meets the above criterion.
- 22.7 The bidder must enclosed documentary evidence in support of average annual

turnover of Rs. 03.00 Crores or above.

- 22.8 The bidder should not have incurred any loss in more than two years during the immediate last five consecutive financial years, duly certified by the Chartered Accountant.
- 22.9 The bidder should ensure to enclose Banker Solvency Certificate for the amount equal to 40 % of the estimated cost as per Annexure - V. The solvency certificate so enclosed should not be older than three months.
- 22.10 To ensure the quality control system, the Firm(s) should be awarded with ISO 9001, 14001 & 1800/BIS certification.
- 22.11 The bidder/registered dealer of the bidder should not have any dispute pending with the University or other Government Organization at any level.

### **23) General:**

- 23.1 The manufacturer must submit pre-receipted Bill for payment after satisfactory supply and installation of the product at the locations Ordered.
- 23.2 Any violation of the terms and conditions or supply of inferior quality of material shall result in total rejection of the items apart from taking appropriate remedial action at the risk and cost of the bidder.
- 23.3 The receipt of the Purchase Order should be acknowledged by return post.
- 23.4 The decision of competent authority, Dr. Harisingh Gour Vishwavidyalaya, Sagar in any matter of dispute shall be final and binding.

### **24) Earnest Money Deposit (EMD):**

The Technical Bid must be accompanied by Earnest Money Deposit of Rs. **3.0Lakh** (Rupees **Three Lakh only**) submitted in the Form of Demand Draft drawn on any Scheduled Bank in favour of "Registrar, Dr. Harisingh Gour Vishwavidyalaya, Sagar and payable at "Sagar (MP)". The EMD of unsuccessful bidders would be returned immediately after a decision on identification of a vendor is completed. The EMD of the successful bidder shall be returned/adjusted in the performance security after the Vendor has supplied and installed the materials at the locations indicated in the Purchase Orders. No interest will be payable on the EMD.

### **25 Cost of tender document:**

The bidders will be required to deposit cost of Tender **document** amounting to Rs. 1500/- (Rupees One Thousand Five Hundred Only) and is to be placed in the "Technical Bid" in the form of DD/BC in favour of "Registrar, Dr. Harisingh Gour Vishwavidyalaya, Sagar" payable at "Sagar, MP". This amount is non-refundable.

### **26 Performance Guarantee:**

The successful bidder shall deposit an amount equal to 10% of the tendered and accepted value of work (without limit) as performance guarantee in the form of Banker's cheque/Demand Draft/pay order /fixed deposit receipt (FDR) of a scheduled bank. In case the Performance Security is submitted in the Form of Bank Guarantee the same should be valid for a period of 2 (two) months beyond the date of expiry of Warranty Period of the Furniture.

27. **The overall successful bidder will have to get the sample approved as per the technical specification and design enclosed by the University authority before final processing of the order on their own cost.**
28. **The University may ,if required, place repeat purchase order to the supplier equivalent to 30 % of the total quantity of the original purchase order on existing rate .**

Tender documents can be downloaded from the official website [of the University i.e. www.dhsgsu.ac.in](http://www.dhsgsu.ac.in) . Documents downloaded from website shall be accompanied by DD as mentioned at point no. 24 & 25. Documents should be complete in all aspects and incomplete documents will be summarily rejected.

**DR. HARISINGH GOUR VISHWAVIDYALAY, SAGAR, M.P.**  
**STORE & PURCHASE SECTION**

**ANNEXURE-II**

**TENDER No: No: R/S &P/2016/845 Dated 04.02.2016**

**SPECIFICATION & QUANTITY OF FURNITURE ITEMS**

<b>Sr. No.</b>	<b>Article</b>	<b>Specification</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount</b>
1.	Steel Rack	Steel rack of size 750X300 1000mm powder coated with high quality powder after minimum seven tank anti rust treatment having four shelves of 18 gauge CRCA Sheet ,MIG/ TIG Welded with slotted angle support of 40mmx40mmx5mm i/c corner supports and all fastener as per drawing and direction	200No.		
2.	Reading Table 1200x600x750 mm	Steel reading table of size 1200x600x750 mm with CRCA MS Tube frame of 25mmx25mmx18 gauge MIG/TIG welded, powder coated , with high quality powder after minimum seven tank anti rust treatment with 18mm thick ,25mm projected pre laminated board top confirming to IS 12823 with wood beading with malamine polish (with drawer unit)of MS CRCA sheet 20gauge i/c all supports and all fastener as per drawing and direction	200No.		
3.	Reading Table 1000x600x750 mm	Steel reading table of size 1000x600x750 mm with CRCA MS Tube frame of 25mmx25mmx18 gauge MIG/TIG welded, powder coated with high quality powder after minimum seven tank anti rust treatment, with 18mm thick ,25mm projected pre laminated board top confirming to IS 12823 with wood beading with malamine polish i/c all supports and all fastener as per drawing and direction	300No.		
4.	Steel cot	Steel cot of size 2000x750 with CRCA MS Tube frame of 40mmx40mmx14 gauge MIG /TIG Welded, powder coated with high quality powder after minimum seven tank anti rust treatment, with 12mm thick , ply wood confirming I S	400No.		

		710,303 ,848,1734 i/c all supports and all fastener as per drawing and as per direction			
5.	Steel Chair	Steel chair of size 910X500X560D mm ERW(MS) Tube frame of dia25mm,14 gauge MIG /TIG Welded, with perforated sheet& back of 18 swg CRC sheet good quality PVC shoes &cap with all steel parts of powder coated with high quality powder after minimum seven tank anti rust treatment, and all fastener as per drawing and as per direction	500 No.		
6.	Overhead Unit	Overhead book unit of size 1200X300X600 mmmade of MS CRCA sheet ,20gauge powder coated with high quality powder after minimum seven tank anti rust treatment as per drawing and as per direction	400No.		
7.	Wall hanging storage Unit	WH storage Unit made from MS CRCA sheet 20gauge with 2 shelves hanger rod powder coated with high quality powder after minimum seven tank anti rust treatment with all necessary fastener as per drawing and as per direction	200No.		
8.	Side table	20mm thick particle board laminated top side table 25 mm projected of size 450X300X400 with MS pipe frame 20mmX20mm, 14 gauge frame and support powder coated with high quality powder after minimum seven tank anti rust treatment as per drawing and as per direction	200No.		
9.	Student Dual Desk	Supply of class room dual desk W 1050mmX D925mmXHt760mm Seat Structure : made of CRCA MS tube 50X25X1.25thk MIG welded to press formed MS CRCA section 95 X25X1.0 thk and MS CRCA tube dia 25mm X1.2mmthk. Desk Structure: Made up of MS CRCA tube 50X25X1.25thk MIG welded to press formed MS CRCA section 95X251.0 thk. Seat & Desktop made of 18mm thick postform top.side edges covered by teak wood	150 No.		

		polished rib. Provided book shelf below table top. All steel components are epoxy powder coated followed by minimum seven tanks anti corrosion treatment of surface. The overall appearance of the product shall be as per drawing			
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Grand Total = In Words

In Figures

Date .....

Witness

Address

Occupation:- .....

Signature of Suppliers

Postal Address

**DR. HARISINGH GOUR VISHWAVIDYALAY, SAGAR, M.P.**  
**STORE & PURCHASE SECTION**

**ANNEXURE-III**

**TENDER No: No: R/S & P/2016/845 Dated 04.02.2016**

**Technical Bid**

TECHNICAL INFORMATION AND  
 UNDERTAKING (See Clause 5 of Annexure I of this  
 Tender Document)

1.	Name & Address including e-mail ID and Telephone contact details of the Bidder/Concern.		
2.	Nature of Concern (i.e. Proprietor or Partnership firm or a Company or State/Central Govt. Autonomous Body/PSU, etc.). Please enclose documentary evidence e.g. Registration/Incorporation Certificate etc.		
3.	Whether each page of Tender Document and its Annexures, have been signed stamped and enclosed		YES/NO
4.	Whether ready to supply the material within the period given by the Institute		YES/NO
5.	Whether the tenderer is black listed for supplying any item by Vishwavidyalaya or any of the Central / State Government Department/ Institution or otherwise penalized.		YES/NO
	Whether any dispute is pending with the tenderer in any of the Department or in any Court If Yes, give the status of the dispute/ case		YES/NO
6.	Whether evidence to show that the manufacturers has been in the business of manufacturer of furniture items for at least 10 years is attached with the technical bid		YES/NO
7.	[i] Whether supplier is the manufacturer himself		
	[ii] Whether supplier is an authorized vendor of the manufacturer and the evidence to prove the same is attached		
8.	Whether manufacturer has an authorized dealer based in MP since		



	last five years		
11.	Whether manufacturer's catalogues/brochures etc. in original for furniture items being offered attached with the Technical bids?		YES/NO
12.	<b>Whether sample of each furniture item has been provided?</b>		YES/NO
13.	Whether self attested legible copies of their PAN/TIN No. and VAT attached with the technical bid		YES/NO
14.	Whether undertake to respond to service calls within two working days		YES/NO
15.	Whether proof of period of warranty offered attached:		YES/NO
16.	<u>Details of EMD submitted</u>		YES/NO
	DD No:		
	Date:		
	Bank Name:		
	Amount: Rs. ....		
	In Favour of		
	Payable at:		
17.	Details of Cost of Tender Paper submitted		YES/NO
	DD No:		
	Date:		
	Bank Name:		
	Amount: Rs. ....		
	In Favour of		
	Payable at:		

Signature (with Stamp).....

Name.....

Designation.....

Company Seal.....

Date:

Place:



**DR. HARISINGH GOUR VISHWAVIDYALAY, SAGAR,M.P.**  
**STORE & PURCHASE SECTION**

UNDERTAKING

(To be printed on the letter-head of Tenderer)

**TENDER No: No: R/S &P/2016/845 Dated 04.02.2016**

1. I/We undertake that I/We have carefully studied all the terms and conditions and the proposed purchase order understood the parameters of furniture items and shall abide by them.
2. I/We also undertake that I/We have understood "Parameters and Technical Specifications terms and conditions for executing the Order" mentioned in this Tender, and shall conduct the work strictly as per these "Parameters and Technical Specifications".
3. I/We further undertake that the information given in this Tender are true and correct in all respect and we hold the responsibility for the same.
4. I/We also undertake that the materials to be supplied will be in accordance with specifications given in the Annexure II to the Tender Document and I/We shall be responsible for rejection/cancellation of contract if the materials are not found up to the mark or for civil/criminal proceedings if the material supplied is found sub-standard. We also undertake to incur the costs necessary for the tests or any other certification required by the ishwaavidyalaya, to confirm the compliance of the product with the specifications cited in the Notice for Tender.

Signature (with Stamp).....

Name.....

Designation.....

Date: Place:.....

Company Seal.....

**DR. HARISINGH GOUR VISHWAVIDYALAY, SAGAR, M.P.**  
**STORE & PURCHASE SECTION**

ANNEXURE-IV

**TENDER No: No: R/S &P/2016/845 Dated 04.02.2016**

**Commercial Bid**

(See Clause 6 of Annexure I of this Tender Document)

Sr. No.	Item of Furniture with specification	Quantity to be purchased	Basic unit Rates	Taxes	Any other specific charges	Total consolidated price (in Rs.) (4+5+6) x 3
(1)	(2)	(3)	(4)	(5)	(6)	(7)

1. Total consolidated price inclusive of all levies and taxes, freight, insurance, installation, commissioning and all other incidental charges quoted for the work as details given above will be Rs..... (in words)..... Only
2. The above rates are inclusive of delivery charges up to Dr. Harisingh Gour Vishwavidyalay, Sagar( M.P.)
3. The bid will be valid for a period of Ninety Days from the date of acceptance of the tender by the Competent Authority.

Signature (with Stamp).....

Name.....

Designation.....

Date:

Place:

**QUALIFICATION INFORMATION**

**LETTER OF TRANSMITTAL**

To,

**The Registrar**

**Dr. Harisingh Gour Vishwavidyalaya,**

**Sagar (M.P.)-470003**

**Sub:- Supply of Hostels Furniture, Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)-470003**

Sir,

Having examined the details given in notice inviting qualification application and tender and the qualification documents for the above work, I/ We here by submit the qualification application documents (Eligibility Criteria) and the tender(financial bid) for the work duly filled.

1. I / We here by certify that all the statement made and information supplied in the enclosed forms and accompanying statements are true and correct.
2. I / We have furnished all information and details necessary for deciding our eligibility to be qualified for taking part in the tendering process for the work. We have no further information to supply.
3. I / We submit the requisite solvency certificate and authorize the Registrar Dr. Harisingh Gour Vishwavidyalaya Sagar or His representative to approach the bank concerned to confirm the correctness of the certificate. I / We also authorize the Registrar to approach individuals, firms and corporations to verify our competence and general reputation.
4. I / We submit the following certificates in support of our suitability, technical knowhow and capability for having successfully completed following works.

**Name of work**

**Certificate form**

I am / We are aware that the tender documents (Financial bid) will not be opened if I am / We are not qualified to take part in the tendering process.

Seal of the Applicant

Date of submission

Signature(s) of the applicants

**ANNEXURE – V**

**FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK**

This is to certify that to the best of our knowledge and information M/s./Sri.....having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of Rs..... (Rupees.....). This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

This certificate is issued on the request of Shri/Smt./M/s ..... for Dr. Harisingh Gour Vishwavidyalaya Sagar (M.P.)

(Signature)

For the Bank

Note: 1) Bankers' certificates should be on letter head of the Bank.

**FORM 'A'**

**FINANCIAL INFORMATION**

I Financial Analysis –

Details to be furnished duly supported by figures in Balance Sheet / Profit and Loss Account for the last Five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

SI No	Details	Year ending 31 <sup>st</sup> March of		
		2013	2014	2015
1	Gross annual turnover			
2	Profit (+) / Loss (-)			

II Financial arrangement for carrying out the proposed work.

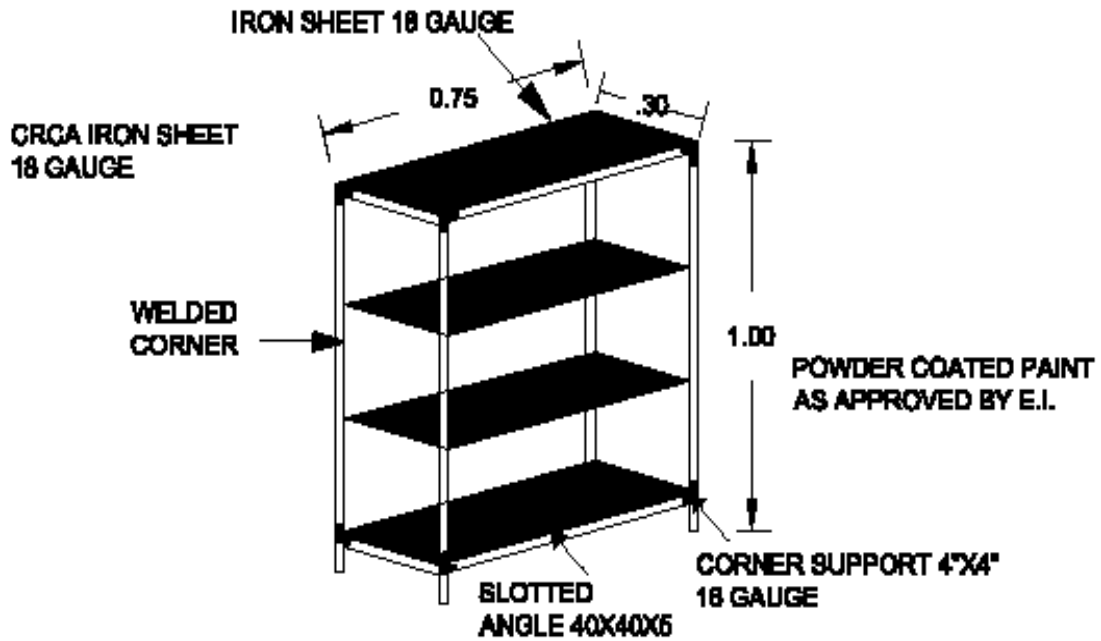
III. Income Tax PAN details

IV. Solvency certificate-Solvency of the amount equal to 40% of the estimated cost from Bankers of Applicant.

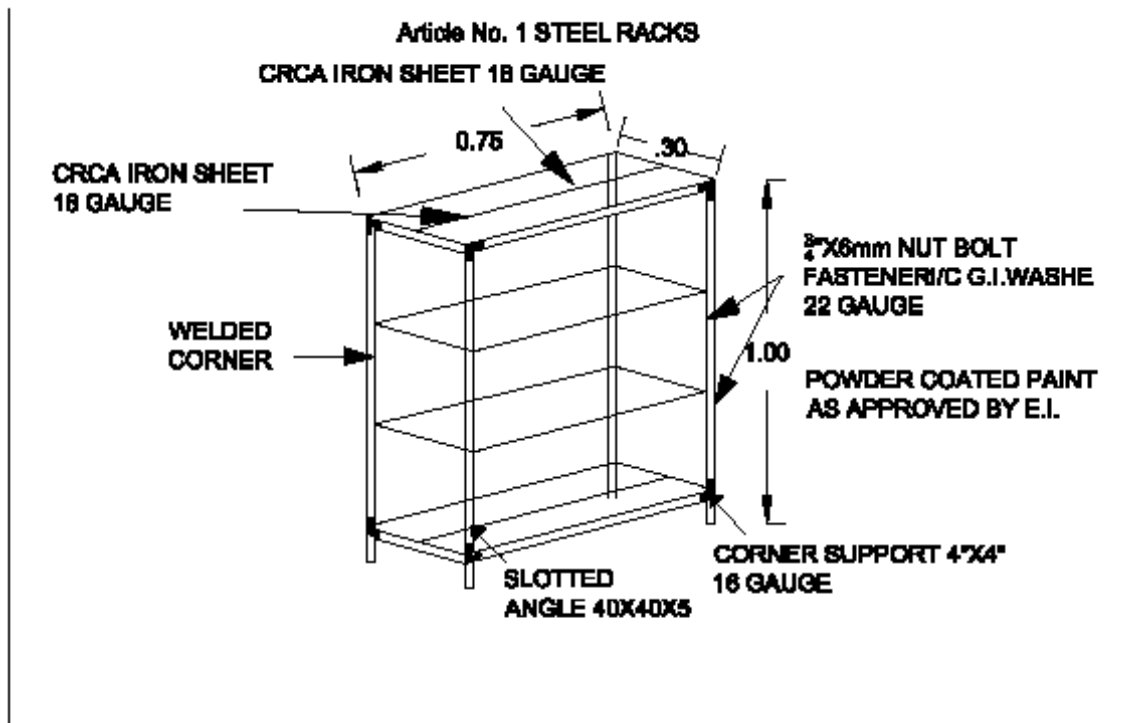
SIGNATURE OF APPLICANT (S)

Signature of C.A

Article No. 1 STEEL RACKS

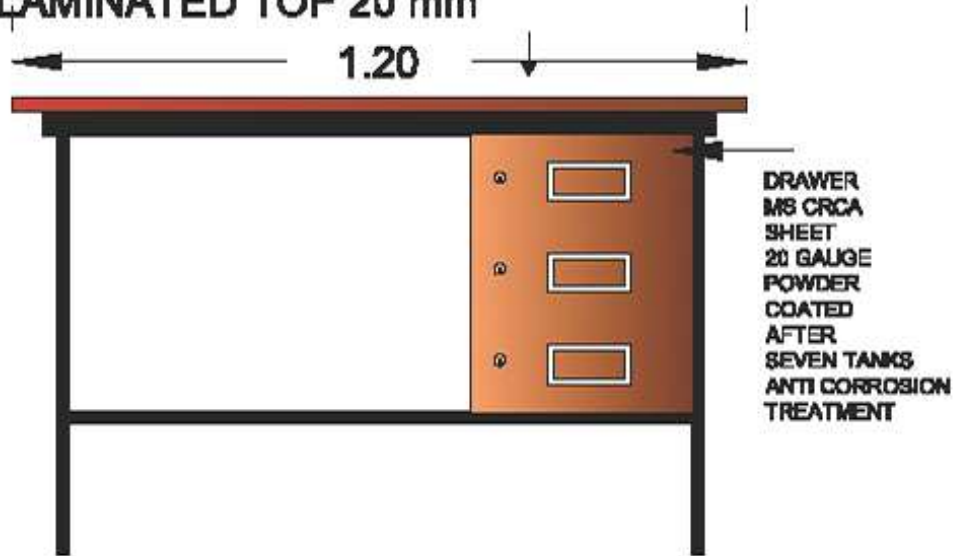


Drawing No. 2



## Article No. 2 Reading Table with drawer Unit

PARTICLE BOARD MACHINE PRESSED  
LAMINATED TOP 20 mm

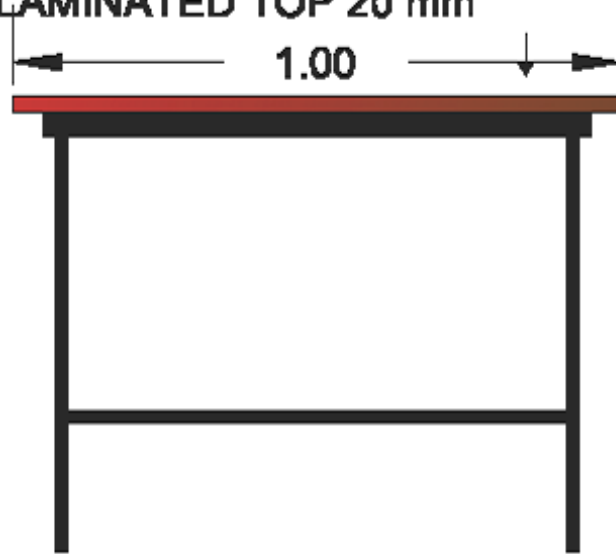


### TABLE MODEL

Width	Depth	Height
1200	600	750

**Article No. 3 Reading Table**

**PARTICLE BOARD MACHINE PRESSED  
LAMINATED TOP 20 mm**

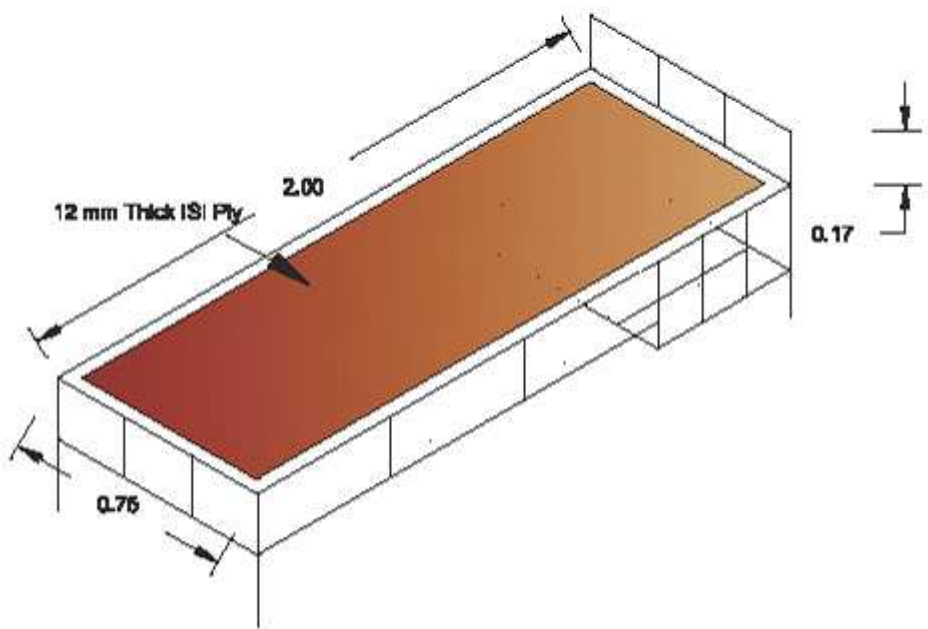


**TABLE MODEL**

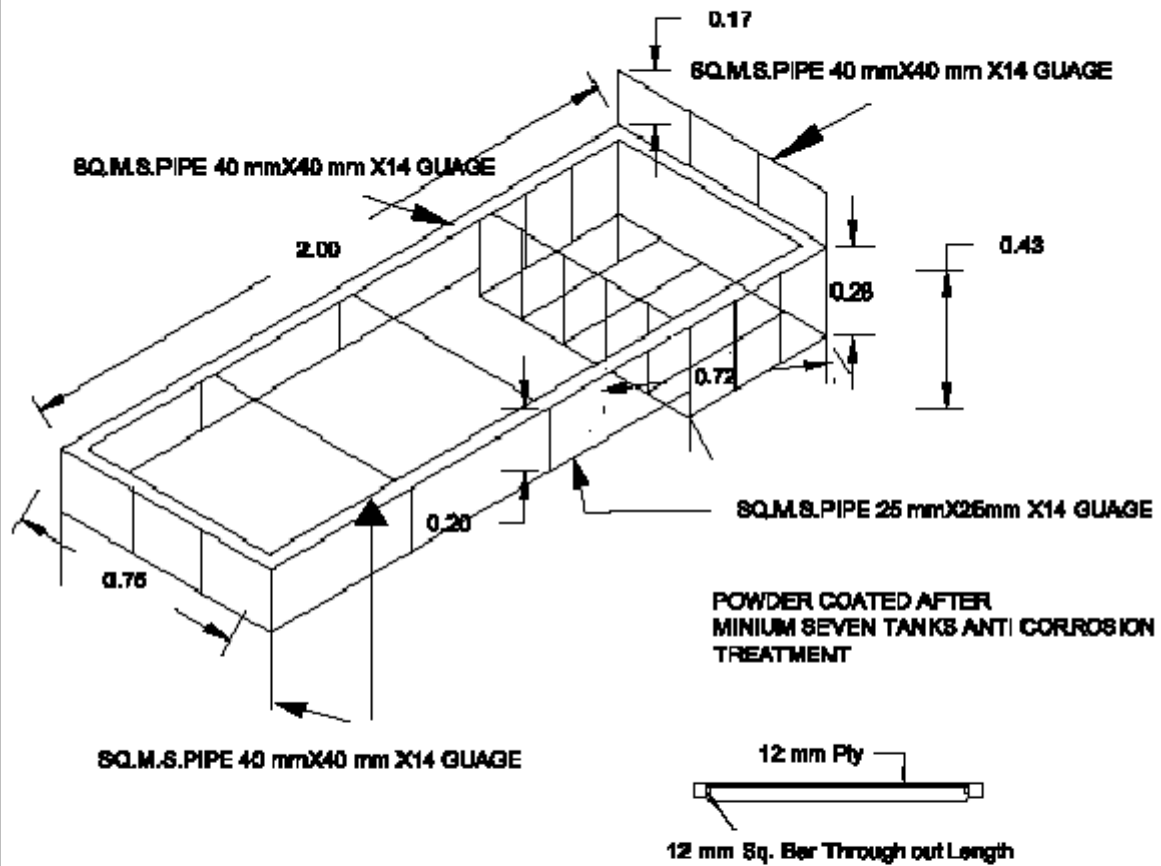
<b>Width</b>	<b>Depth</b>	<b>Height</b>
<b>1000</b>	<b>600</b>	<b>750</b>



**Article NO. 4 STEEL COT**



## Article NO. 4 STEEL COT



### STEEL COT

Length	Width	Height	Back Rest	Lower Shelf
2000	700	430	900x170	900 x500x280

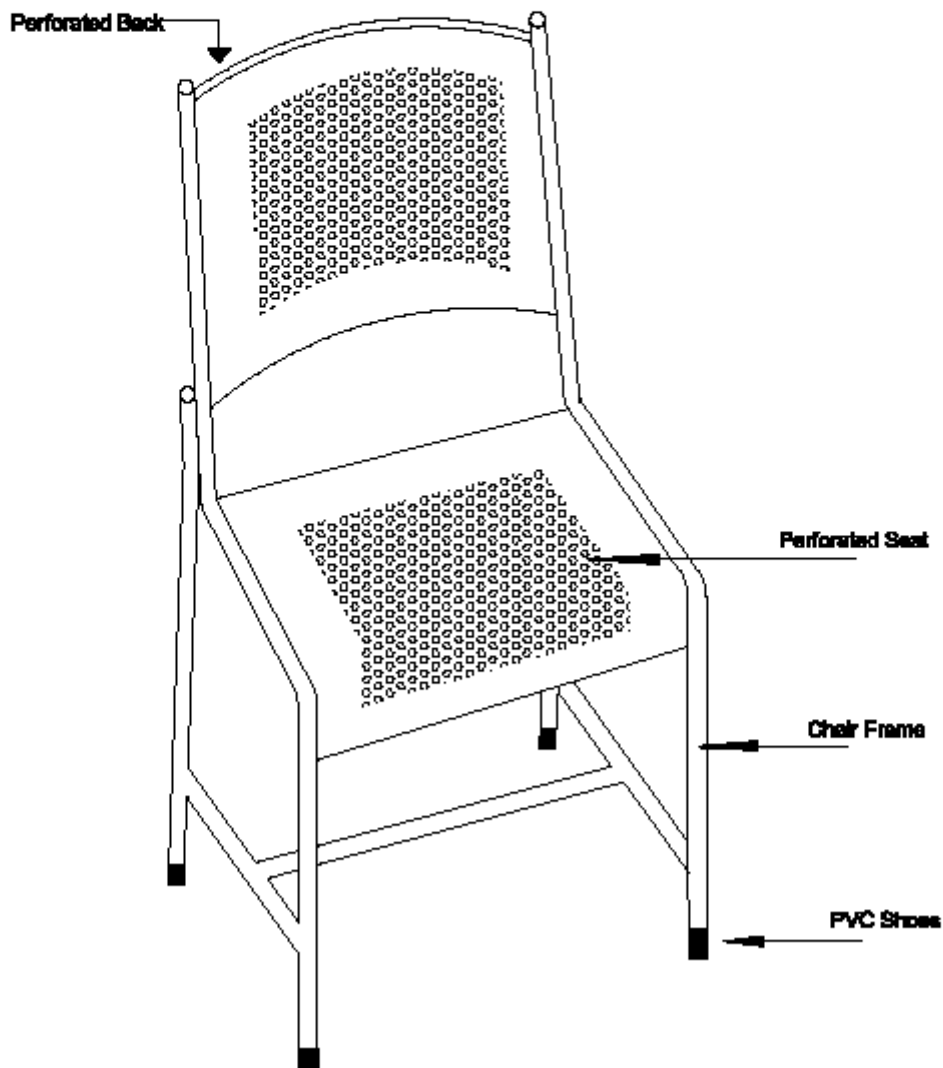
## Article No. 5 Steel Chair

### PERFORATED CHAIR

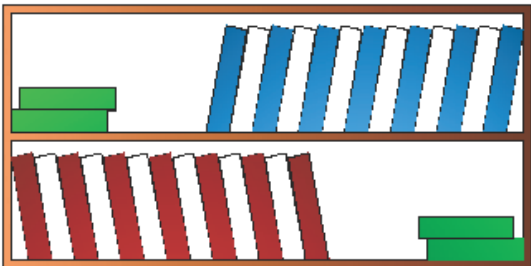
Overall Size :- 910 x 500 x 560 D mm

Material Description :-

- Chair Frame of  $\phi$  25 mm, 14 swg ERW Tube (MS)
- Perforated seat & Back of 18 swg GRC Sheet.
- Good Quality PVC Shoes & Cap.
- All steel parts of power coated with high quality powder after minimum 7 tank anti rust treatment.



**Article No. 6 Overhead Unit**

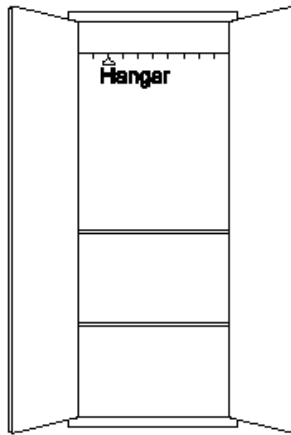


**OVER HEAD BOOK UNIT MADE OF MS CRCA SHEET, 20 GAUGE, POWDER COATED AFTER SEVEN TANKS ANTI CORROSION TREATMENT**

<b>Width</b>	<b>Depth</b>	<b>Height</b>
<b>1200</b>	<b>300</b>	<b>600</b>



**Article No. 7 wall hanging Unit**

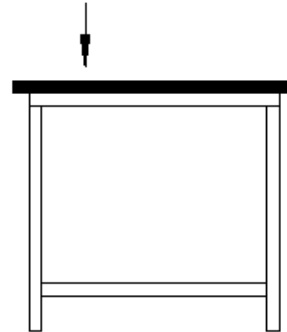
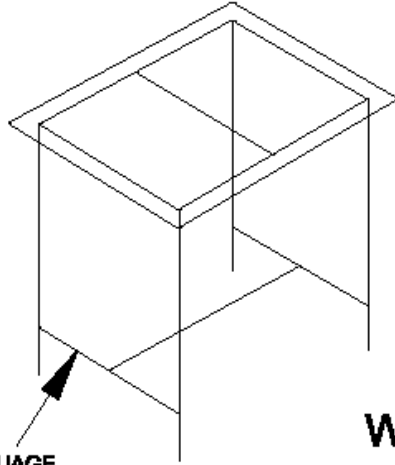


**WALL HANGING STORAGE UNIT MADE FROM MR. OPCA IN-BUILT 30  
@PANELS WITH POWDER COATED AFTER BURN TANKS ANTI  
CORROSION TREATMENT**

Width	Depth	Height
800	400	1300

## Article No. 8 Side Table

PARTICLE BOARD MACHINE PRESSED LAMINATED TOP 20 mm THICK  
25 mm PROJECTED



SQ. M.S. PIPE  
20 mm X 20 mm X 14 GAUGE  
POWDER COATED AFTER  
SEVEN TANKS ANTI CORROSION  
TREATMENT

Width	Depth	Height
450	300	400

**Article No. 9 Duel Desk**





## INTEGRITY PACT

To,

**Sub:** Tender No. \_\_\_\_\_ for the work of **Supply of Furniture**

Dear Sir,

It is here by declared that University is committed to follow the principle of transparency, equity and competitiveness in public procurement.

The subject Notice Inviting Tender (NIT) is an invitation to offer made on the condition that the Bidder will sign the integrity Agreement, which is an integral part of tender / bid documents, failing which the tenderer / bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the University.

Thanking You,

Yours faithfully,

Registrar  
Dr. Harisingh Gour Vishwavidyalaya  
Sagar (MP)

**To be signed by the bidder and same signatory competent / authorised to sign the relevant contract on behalf of UNIVERSITY.**

**INTEGRITY AGREEMENT**

This Integrity Agreement is made at on this day of. 20

**BETWEEN**

Dr. Harisingh Gour V.V. Sagar represented through Registrar, \_\_\_\_\_,  
(Name of Division)  
UNIVERSITY, \_\_\_\_\_, (Hereinafter referred as the  
(Address of Division)

**'Principal / Owner'**, which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

**AND**

(Name and Address of the Individual/firm/Company)  
Through (hereinafter referred to as the  
(Details of duly authorized signatory)

**"Bidder/Suppliers"** and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

**Preamble**

WHEREAS the Principal /Owner has floated the Tender No.) (hereinafter referred to as **"Tender/Bid"**) and intends to award, under laid down organizational procedure, contract for (Name of work) hereinafter referred to as the **"Contract"**. AND WHEREAS the Principal / Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder(s) and Suppliers(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as **"Integrity Pact"** or **"Pact"**), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

**Article 1: Commitment of the Principal / Owner**

- 1) The Principal/ Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:
  - a. No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender, or the execution of the Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - b. The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.
  - c. The Principal / Owner shall endeavour to exclude from the Tender process any person whose conduct in the past has been of biased nature.
- 2) If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC) / Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal / Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

## **Article 2: Commitment of the Bidder (s) / Suppliers (s)**

- 1) It is required that each Bidder / Suppliers (including their respective officers, employees and agents) adhere to the highest ethical standards, and report to the Government / Department all suspected acts of **fraud or corruption or Coercion or Collusion** of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.
- 2) The Bidder(s) / Suppliers(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:
  - a) The Bidder(s) / Suppliers(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal / Owners employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.
  - b) The Bidder(s) / Suppliers (s) will not enter with other Bidder (s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.
  - c) The Bidder(s) / Suppliers(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s) / Contract(s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  - d) The Bidder(s)/ Suppliers(s) of foreign origin shall disclose the names and addresses of agents / representatives in India, if any. Similarly Bidder(s)/Suppliers(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participate in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item.
  - e) The Bidder(s)/ Suppliers(s) will, when presenting his bid, disclose (with each tender as per Performa enclosed) any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract
- 3) The Bidder(s)/Suppliers(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- 4) The Bidder(s) / Suppliers(s) will not, directly or through any other person or firm indulge in fraudulent practice **means**

**a willful misrepresentation or omission of facts or submission of fake / forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.**

5) The Bidder(s) / Suppliers(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his / her reputation or property to influence their participation in the tendering process)

## **Article 3: Consequences of Breach**

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contract or its established policies and laid down procedures, the Principal / Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Suppliers(s) and the Bidder / Suppliers accepts and undertakes to respect and uphold the Principal / Owners absolute right:

- 1) If the Bidder (s)/Suppliers(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 days notice to the Suppliers shall have powers to disqualify the Bidder(s)/Suppliers(s) from the Tender process or terminate /determine the Contract, if already executed or exclude the Bidder/Suppliers from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal / Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.
- 2) **Forfeiture of EMD / Performance Guarantee / Security Deposit:**  
If the Principal/Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder / Suppliers.
- 3) **Criminal Liability:** If the Principal/Owner obtains knowledge of conduct of a Bidder or Suppliers, or of an employee or a representative or an associate of a Bidder or Suppliers which constitutes corruption within the meaning of Indian Penal code (IPC)/Prevention of Corruption Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

#### **Article 4: Previous Transgression**

1. The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/ holding listing of the Bidder/Suppliers as deemed fit by the Principal/ Owner.
3. If the Bidder/Suppliers can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

#### **Article 5: Equal Treatment of all Bidders/Suppliers/SubSuppliers**

- 1) The Bidder(s)/Suppliers(s) undertake(s) to demand from all subSuppliers a commitment in conformity with this Integrity Pact. The Bidder / Suppliers shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Sub-Suppliers/sub-vendors.
- 2) The Principal / Owner will enter into Pacts on identical terms as this one with all Bidders and Suppliers.
- 3) The Principal / Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

#### **Article 6- Duration of the Pact**

This Pact begins when both the parties have legally signed it. It expires for the Suppliers / Vendor 12 months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded.

If any claim is made/lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, UNIVERSITY.

#### **Article 7- Other Provisions**

1. This Pact is subject to Indian Law, place of performance and jurisdiction is the **Head quarters of the Division** of the Principal / Owner, who has floated the Tender.
2. Changes and supplements need to be made in writing. Side agreements have not been made.

3. If the Suppliers is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.
4. Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement/ Pact, any action taken by the Owner/Principal in accordance with this **Integrity Agreement/ Pact or interpretation** there of shall not be subject to arbitration.

**Article 8- LEGAL AND PRIOR RIGHTS**

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender / Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

(For and on behalf of Principal/Owner)

(For and on behalf of Bidder/Suppliers)

WITNESSES:

1. (Signature, name and address)

2. (Signature, name and address)

Place:

Dated: