



# UGC-HUMAN RESOURCE DEVELOPMENT CENTRE

Doctor Harisingh Gour Vishwavidyalaya, Sagar - 470 003 (MP)

+91-7582-264629, 265547 @ hrdcsagar@gmail.com



## REVISED SCHEDULE FOR THE ACADEMIC YEAR 2018-19

Due to Vidhan Sabha election in three states, MP included the UGC-HRDC programmes are re-scheduled. Kindly note the Changes.

<b>(A) ORIENTATION PROGRAMME (28 DAYS)</b>				
<b>CODE</b>	<b>COURSE</b>	<b>COURSE TITLE</b>	<b>TARGET GROUP</b>	<b>TENTATIVE DATES</b>
OP56-18	56 <sup>th</sup> Orientation Course		All Subjects	6 AUG - 2 SEP, 2018
OP57-18	57 <sup>th</sup> Orientation Course		All Subjects	12 DEC 2018 - 8 JAN, 2019
OP58-18	58 <sup>th</sup> Orientation Course		All Subjects	7 JAN - 3 FEB, 2019
OP59-18	59 <sup>th</sup> Orientation Course		All Subjects	18 FEB-17 MAR, 2019
<b>(B) - I : REFRESHER COURSE (21 DAYS)</b>				
RC1-18	Refresher Course	Zoology	Zoology	04 DEC-24 DEC, 2018
RC2-18	Refresher Course	Business Management	All Discipline	17 DEC, 2018 - 6 JAN, 2019
<b>(B)- II : INTERDISCIPLINARY REFRESHER COURSES (21 DAYS)</b>				
IDC1-18	Interdisciplinary Refresher Course	Disaster Management	All Discipline	21 JAN - 10 FEB, 2018
IDC2-18	Interdisciplinary Refresher Course	Modern Spectroscopy and their Applications	Chemical Sciences, Pharmaceutical Sciences, Biological Sciences, Physical Sc.	7 JAN - 27 JAN, 2019
IDC3-18	Interdisciplinary Refresher Course	Culture Studies	Literature, Music, Performing Arts, Media, Anthropology, Hist., AIH, Soci. Sc., Philosophy	17 SEP - 07 OCT, 2018
<b>SUMMER SCHOOL (21 DAYS)</b>				
SS-18	Summer School	Philosophic foundation of Social Sciences	All Social Sciences	25 JUNE - 15 JULY, 2018
<b>(C) SHORT - TERM COURSES (One Week)</b>				
STP1-18	Short-Term Course	New Biology: New Dimension in Research Methodology	Zoology, Botany, Microbiology, Biotechnology, Biological Sciences	03 - 09 DEC, 2018
STP2-18	Short-Term Course	Gender Sensitization	All Discipline	28 JAN - 3 FEB, 2019
<b>WORKSHOPS (Three Days)</b>				
W1-18	Workshop	Academic Administrators (Two Day)	All HODs, Academic Administrator Officers, DR, AR and other officers	15-16 FEB, 2019
W2-18	Workshop	Yoga & Wellness	Faculty and Research Scholars of Relevant Disciplines	26-28 DEC, 2018
W3-18	Workshop	Preparation of Research Proposal	All Discipline	12-14 NOV, 2018
W4-18	Workshop	Synopsis and Report Writing in Social Sciences	All Discipline	15-17 NOV, 2018
W5-18	Workshop	Workshop on MOOCs, e-content development and Open Educational Resources	All Discipline	17 - 19 SEP, 2018
PM1-18	Principal's Meet	Principal Meet (One Day)	Principals of Colleges	23 OCT, 2018



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## **APPLICATION FORM** **FOR ORIENTATION/REFRESHER/SHORT-TERM/PROGRAMME**

Affix  
Your latest  
Photograph

**Part A** (to be filled in by the applicant in **CAPITAL LETTERS**)

Course Title "-----"

1. Course Code ..... Period .....to .....
2. Name..... Designation.....
3. Name of Institution where employed.....
4. 2 (F) & 12 (B) Certification: Yes / No; Name of University or (Affiliation) .....
5. Pay Scale.....; Subject.....
6. Date of Appointment.....; Teaching Experience: PHD ..... Years; PG ..... Years; UG ..... Years
7. Research Experience, If any ..... Total Experience: ..... Years
8. Tenure of Working with the present Institution .....Years
9. Employment: Permanent; Temporary; Part time; Ad hoc; Contract teachers .....
10. Date of Birth..... Age.....Yrs. Mob. No..... E-mail ID.....
11. Present Address for Correspondence: .....
- Pin Code.....Phone (Res.) ..... Mob. No. ....
12. Category : General / SC / ST / OBC
13. Do You Require Accommodation? Yes / No

### **13. EDUCATIONAL QUALIFICATIONS:**

Examination	Board/University	Institution where studied	Year of Passing	Subject/ Specialization
High School				
Graduation				
Post- graduation				
M. Phil.				
Ph.D.				
Others				

**14. EMPLOYMENT RECORD:**

S. No.	Name of Employer/ Organization	Designation	Nature of Appointment	Period (From.....to.....)

15. Publications : (i) Books.....(ii) Monographs.....(iii) Research Papers.....

16. Areas of Specialization, If Any .....

17. Subjects Presently being Taught by You.....

18. Would You Like to Present a Paper in any of the Session? YES.....NO.....

If Yes, Please Specify the Topic of Your Interest.

1. ....2. ....3. ....

19. Have You Attended any Orientation ; Refresher in the Past? YES.....NO.....

Give Details Including the Name of the Human Resource Development Centre

- A. Orientation Program: Tenure : .....; HRDC : .....
- B. Orientation Program: Tenure : .....; HRDC : .....
- C. Refresher Course Tenure : .....; HRDC : .....
- D. Refresher Course: Tenure : .....; HRDC : .....

**Declaration**

I declare that the information given above is correct and I will abide by all the rules for Orientation/Refresher Course, laid down by the MHRD mentioned in HRDC Guidelines 2015, if selected.

**Signature of the Applicant**

**Payment Details:**

Draft No. ....Dated ...../...../..... Valued at **Rs. 1000/-** payable to **the Registrar, Dr. Harisingh Gour Vishwavidyalaya, Sagar (MP)** payable at SBI Sagar, University Branch IFSC SBIN0001143 is enclosed

**(PART-B)** (To be filled in by the forwarding authority)

I Hereby Certify that Dr./Shri/Mrs./Miss.....who is working as Asstt. Prof. /Associate Prof./Professor as a Permanent; Temporary; Part time; Ad hoc; Contract teachers in the Dept. of..... College/ University of..... His Appointed is on a Regular/ Temporary basis on a Permanent; Temporary; Part time; Ad hoc; Contract teachers for last more than ..... Yrs and is Eligible for Attending the said Course.

He/She will be Relieved in Time to Participate in the Course..... which is Starting from.....to..... at the UGC-HRDC, Sagar.

- Our College/University is included in the list of institution under sec. 2(f) and under sec. 12(B) of the UGC Act (Please Enclose Annexure)
- Our College does not come in the purview of the section 12(B) of the UGC Act, But has been included under sec. 2(f) and has been affiliated to ..... University for .....year (Please Enclose Annexure)

**Signature of Registrar/Principal  
(With Seal)**

**For UGC-HRDC Office Use**

Selected/Not Selected  
Scrutiny officer

Director